

**Mission of the City of Courtland**

**We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.**

City Council Minutes

Regular Meeting

January 2, 2025

Members Present: Mayor Al Poehler  
Council Member Pam Rodewald  
Council Member Paul Bode  
Council Member Nathan Marti

Members Absent: Council Member Justin Kraus

Others Present: Julie Holm Dave Ubel Mark Fiemeyer Karen Fluegge Bob Schabert John Stadick  
Ralph Bents Matt & Sam Janni

The regular city council meeting was called to order by Mayor Poehler at 7:00 pm on January 2, 2025 in the Council chambers in City Hall.

Oaths of office are conducted for Mayor Al Poehler and new Councilmember Nathan Mart.

**Rodewald made a motion to approve the agenda. Marti seconded the motion. The motion carried with all in favor.**

**Rodewald made a motion to approve December 5, 2024, regular Council minutes. Bode seconded the motion. Motion carried with all in favor.**

**Rodewald made a motion to approve December 5, 2024 TNT Public Hearing Minutes. Bode seconded the motion. Motion carried with all in favor.**

**Rodewald made a motion to approve monthly bills. Bode seconded the motion. Motion carried with all in favor.**

Check#	Vendor	DATE	\$AMT	Description
EFT	IRS	26-Dec-24	\$983.46	federal payroll taxes
EFT	MN DEPT OF REVENUE	26-Dec-24	\$179.00	mn payroll taxes
EFT	PERA	26-Dec-24	\$612.06	PERA contributions
23002	Holm, Julie	12-Dec-24	\$937.43	Payroll 11/27-12/7/24
23003	Ubel, David	12-Dec-24	\$1,430.66	Payroll 11/27-12/7/24
23004	Voges, Jessie	12-Dec-24	\$862.76	Payroll 11/27-12/7/24
23005	CHUCK SPAETH FORD, INC.	11-Dec-24	\$1,151.35	plow truck service-oil change, repl batteries
23006	CITY OF COURTLAND	11-Dec-24	\$288.88	fire hall, comm center, main shed, city office utilities
23007	CITY OF NEW ULM	11-Dec-24	\$7,406.39	flow to new ulm
23008	VOID	11-Dec-24	\$0.00	VOID
23009	VOID	11-Dec-24	\$0.00	VOID
23010	PROKORE INSPECTIONS, LLC	11-Dec-24	\$224.87	remit bldg permits nov-70%
23011	NICOLLET COUNTY	11-Dec-24	\$184.00	document recordings
23012	COURTLAND FIRE DEPT RELIEF-GEN	12-Dec-24	\$2,466.00	calls and practices2024
23013	ECOWATER SYSTEMS OF NEW ULM	19-Dec-24	\$16.80	softner salt for fire hall
23014	JACOB HOLM	19-Dec-24	\$1,200.00	IT support 2024
23015	VIA ACTUARIAL SOLUTIONS	19-Dec-24	\$1,200.00	actuarial services
23016	XCEL ENERGY	19-Dec-24	\$4,706.99	office,firehall,wtrtwr,park,lifts,wtrplt,mainshed,st lights
23017	Holm, Julie	26-Dec-24	\$947.33	Payroll 12/8-12/21/24
23018	Ubel, David	26-Dec-24	\$2,073.23	Payroll 12/8-12/21/24
23019	Voges, Jessie	26-Dec-24	\$813.60	Payroll 12/8-12/21/24
23020	Bents, Ralph	31-Dec-24	\$831.15	2024 2nd Half Council_Comm payroll
23021	Bode, Paul	31-Dec-24	\$831.15	2024 2nd Half Council_Comm payroll

23022	Goblirsch, Natasha	31-Dec-24	\$173.16	2024 2nd Half Council_Comm payroll
23023	Holm, Julie	31-Dec-24	\$173.16	2024 2nd Half Council_Comm payroll
23024	Juberien, Greg	31-Dec-24	\$138.52	2024 2nd Half Council_Comm payroll
23025	Kraus, Justin	31-Dec-24	\$831.15	2024 2nd Half Council_Comm payroll
23026	Mages, Ed	31-Dec-24	\$156.99	2024 2nd Half Council_Comm payroll
23027	Poehler, Allan	31-Dec-24	\$1,274.43	2024 2nd Half Council_Comm payroll
23028	Rodewald, Pamela	31-Dec-24	\$828.15	2024 2nd Half Council_Comm payroll
23029	Davis, Dan	31-Dec-24	\$184.70	2024 Fire Department Annual Payroll
23030	Portner, Timothy	31-Dec-24	\$923.50	2024 Fire Department Annual Payroll
23031	Ubel, David	31-Dec-24	\$1,847.00	2024 Fire Department Annual Payroll
23032	Nuvera	31-Dec-24	586.91	office,fire hall,lifts,wells,wtr twr,wtr plnt intent
EFT	COMCAST, INC	02-Jan-25	\$96.59	main st office internet
EFT	MICROSOFT	08-Jan-25	\$17.71	office 365 subscription
EFT	IRS	09-Jan-25	\$2,691.08	federal payroll taxes
EFT	MN DEPT OF REVENUE	09-Jan-25	\$247.00	mn payroll taxes
EFT	PERA	09-Jan-25	\$591.44	PERA contributions
23036	AUTO-OWNERS INSURANCE	02-Jan-25	\$100.00	bond for clerk
23037	BADGER METER	02-Jan-25	\$61.64	beacon web program support meter reading 386 units
23038	BOLTON & MENK, INC	02-Jan-25	\$3,604.02	eng svcs wetlands riverview/ml
23039	CLEARWAY COMMUNITY SOLAR LLC	02-Jan-25	\$2,044.17	solar subscription
23040	HAWKINS,INC	02-Jan-25	\$1,050.26	water plant chemicals(Azone15,Bleach&Alkali)
23041	LMC	02-Jan-25	\$350.00	elected offical training - Marti
23042	LOFFLER	02-Jan-25	\$65.47	mfp maintenance, color copies
23043	MIDWEST PLAYSCAPES, INC	02-Jan-25	\$10,070.00	engineered wood fiber for main st park
23044	MN State Fire Chiefs Assoc	02-Jan-25	\$460.00	membership renewal
23045	POSTMASTER	02-Jan-25	\$516.00	stamps general\$146, utilites\$370
23046	WAYNE BRAULICK	02-Jan-25	\$480.00	replacement park equipment parts
23047	GOPHER STATE ONE-CALL	02-Jan-25	\$5.40	4 tickets
23048	Nuvera	02-Jan-25	\$608.91	office,fire hall,lifts,wells,wtr twr,wtr plnt intrnet
			\$59,524.47	

Public Utilities: Signs for Kuester Pit 2 second addition have been ordered. Dave has also ordered no overnight parking signs for during the winter as there was a car parked on Lagoon Circle for 3 days during the last snow event. Snow accumulated around the vehicle after plowing. Discussion on ability to tow vehicles. Council advises clerk to send letter to resident reminding of ordinance. Dave also ordered no snowmobiling on sidewalks as there was evidence they were being driven on. Discussion on light for water tower.

Council reports: Rodewald has not been able to connect with Sheriff Lange on enforcement of ordinances but would like to send letter from Council as first step in process to individual that has been noted as causing excessive vehicle noise. Council discussion as to what ordinances Nicollet County would enforce and Poehler has had discussion with Prokore on enforcement of zoning ordinance violations.

Planning Commission: Commissioners continued discussion on comprehensive plan update.

City Clerk: Holm provided list of Meeting dates and Office Closed days and brings up Planning Commission June meeting date falls on Juneteenth holiday. Discussion to make change later if needed.

John Stadick is present for discussion of storm water drainage issue on Wishbone Way that has been previously discussed. After much discussion of costs and who will pay. Rodewald brought up the need to create stormwater fund with at fee collected on utility bill. Poehler asks if the fund would be under general or utilities and if it is possible to assess on taxes. Mayor Poehler made a motion to move forward with ditch maintenance city paid. Discussion on how decision will affect future and other areas that may need maintenance as well.

**Poehler made a motion to move forward with city paid ditch maintenance for Wishbone Way East Properties, 8 parcels. Rodewald seconded the motion. Poehler and Rodewald voted yay. Marti and Bode voted nay. Motion failed.**

Clerk to add item to unfinished business for February meeting.

2025 Appointments and Wages: Council made changes to committees to accommodate changes in council members:

Appointments

Acting Mayor	Pam Rodewald
City Emergency Manager	David Ubel
Public Utilities	Pam Rodewald – Nathan Marti
Street/Maintenance	Justin Kraus - Paul Bode
Finance	Al Poehler- Paul Bode
Insurance Agent	Jeff Grommersch-Community Insurance, Inc.
City Attorney	Jeremy Berg, Blethen Berens
Official Depository	Alliance Bank
Official Newspaper	New Ulm Journal
City Accountant/Auditor	Craig Popenhagen, CliftonLarsonAllen LLP
Responsible Authority	Pam Rodewald, Acting Mayor
Natural Gas	Al Poehler – Justin Kraus
Housing	Pam Rodewald - Al Poehler

Pam Rodewald to be added as signatory on account at bank and 4M Fund.

Wage increase discussion for three employees. Holm included proposed 3% increase option. Mayor Poehler proposed a 5%. **Bode made a motion to approve 2025 Appointments and Wages with 5% increase for highlighted three employees. Marti seconded the motion. Motion carried with all in favor.**

2025 Fee Schedule: Clerk Holm presented fee schedule. Discussion on need to increase meter and hookup fee to \$350/\$650 respectively to reflect cost increase to meters. **Rodewald made a motion to approve 2025 Fee Schedule. Bode seconded the motion. Motion carried with all in favor.**

**Bode made a motion to adjourn. Marti seconded the motion. Motion carried with all in favor.**

Meeting adjourned 8:00pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,



---

Julie Holm, City Clerk