

Mission of the City of Courtland

We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.

City Council Minutes

Regular Meeting

February 6, 2025

Members Present: Mayor Al Poehler
Council Member Pam Rodewald
Council Member Paul Bode
Council Member Nathan Marti
Council Member Justin Kraus

Members Absent:

Others Present: Julie Holm Dave Ubel Mark Fiemeyer Karen Fluegge Bob Schabert John Stadick
Ryan Hoffmann Mitch & Tiffany Hoffmann Samantha Janni Tom Suess Brandon Reinhart Carla Fjeld

The regular city council meeting was called to order by Mayor Poehler at 7:00 pm on February 6, 2025 in the Council chambers in City Hall.

Rodewald made a motion to approve the agenda. Kraus seconded the motion. The motion carried with all in favor.

Marti made a motion to approve January 2, 2025, regular Council minutes. Bode seconded the motion. Motion carried with all in favor.

Kraus made a motion to approve monthly bills. Rodewald seconded the motion. Motion carried with all in favor.

CHECK#	VENDOR	DATE	\$AMT	DESCRIPTION
EFT	AMERICAN EXPRESS_AMAZON	21-Jan-25	\$4,253.19	ZIEGLER INV SERVICE_REPAIR LOADER
EFT	IRS	23-Jan-25	\$943.99	federal payroll taxes
EFT	MN DEPT OF REVENUE	23-Jan-25	\$172.00	mn payroll taxes
EFT	PERA	23-Jan-25	\$591.22	PERA contributions
EFT	MN DEPT OF REVENUE	24-Jan-25	\$509.00	2024 4th qtr sales tax
EFT	IRS	30-Jan-25	\$965.72	federal payroll taxes
EFT	MN DEPT OF REVENUE	30-Jan-25	\$98.00	mn payroll taxes
EFT	PERA	30-Jan-25	\$597.58	PERA contributions
EFT	CITY OF COURTLAND	30-Jan-25	\$4,500.00	transfer ckg to svgs 2024 budget transfers
23052	Holm, Julie	09-Jan-25	\$965.72	Payroll 12/22/24-01/04/25
23053	Ubel, David	09-Jan-25	\$1,430.66	Payroll 12/22/24-01/04/25
23054	Voges, Jessie	09-Jan-25	\$721.94	Payroll 12/22/24-01/04/25
23055	CITY OF COURTLAND	16-Jan-25	\$316.76	fire hall, comm center, main shed, city office utilities
23056	CITY OF NEW ULM	16-Jan-25	\$7,443.53	flow to new ulm
23057	COURTLAND MART	16-Jan-25	\$362.15	gas -dave(352.64),batteries water plant(7.51)
23058	EMPIRE PIPE SERVICES	16-Jan-25	\$2,015.00	clean lift stations, explosion traps at fire hall and city shop
23059	LMC	16-Jan-25	\$30.00	membership dues mn mayors assoc
23060	LUEPKE OIL & TRUCKING LLC	16-Jan-25	\$282.02	gas -dave(58.00), fuel loader&city truck(224.02)
23061	MN LIFE INS COMPANY	16-Jan-25	\$15.00	dave life insurance prem(nov,dec24 jan25)
23062	UNITED NATURAL GAS	16-Jan-25	\$1,391.34	main shed, firehall, wtr plant, city office natural gas
23063	ZIEGLER INC	16-Jan-25	\$70.01	hose assembly for loader
23064	LUEPKE OIL & TRUCKING LLC	16-Jan-25	\$179.40	generator fuel
23065	Holm, Julie	22-Jan-25	\$1,014.53	Payroll 1/5/25-1/18/25
23066	Ubel, David	22-Jan-25	\$1,534.31	Payroll 1/5/25-1/18/25
23067	Voges, Jessie	22-Jan-25	\$745.58	Payroll 1/5/25-1/18/25
23068	XCEL ENERGY	23-Jan-25	\$1,416.14	office,firehall,wtrtwr,park,lifts,wtrplt,mainshed,st lights
EFT	COMCAST, INC	05-Feb-25	\$98.74	8772 10 648 0002561 main st office internet

EFT	MICROSOFT	05-Feb-25	\$17.71	office 365 subscriptionx2
23069	BADGER METER	05-Feb-25	\$61.64	beacon web program support meter reading 386 units
23070	BOLTON & MENK, INC	05-Feb-25	\$3,088.50	Wetland LGU Activity - MN Hardwoods App, easement work Collin Dr
23071	CLEARWAY COMMUNITY SOLAR LLC	05-Feb-25	\$1,070.58	solar subscription
23072	CLIFTONLARSONALLEN	05-Feb-25	\$6,300.00	audit service YE 2024
23073	Nuvera	05-Feb-25	\$607.64	office,fire hall,lifts,wells,wtr twr,wtr plnt intnet
23074	GOPHER STATE ONE-CALL	05-Feb-25	\$54.05	3 TICKETS, Annual Facility Operator Fee(50.00)
23075	HAWKINS,INC	05-Feb-25	\$1,576.73	water plant chemcial supplies
23076	LOFFLER	05-Feb-25	\$60.78	mfp maintenance, color copies
23077	MN LIFE INS COMPANY	05-Feb-25	\$5.00	dave life insurance prem, Feb2025
23078	RUNNINGS SUPPLY, INC.	05-Feb-25	\$35.36	mixer hose "Y" fire hall, main shop supplies
23079	Holm, Julie	06-Feb-25	\$1,005.41	Payroll 1/19/25-02/01/25
23080	Ubel, David	06-Feb-25	\$1,364.78	Payroll 1/19/25-02/01/25
23081	Voges, Jessie	06-Feb-25	\$756.08	Payroll 1/19/25-02/01/25
			\$48,667.79	

Internal Transfers

EFT	CITY OF COURTLAND	05-Feb-25	\$205,000.00	transfer to 4M Fund replace funds used Collin Dr project
EFT	MN PUBLIC FACILITY AUTHORITY	20-Feb-25	\$9,785.00	PFA Bond interest payment

Public Utilities: Dave Ubel reports one of high service pumps at the water plant is leaking. A quote from Magney, the contractor that did the plant upgrade work, is \$3500 to fix. Dave has conferred with engineers on the design and will be getting additional quotes.

Council Reports: Bode reports double doors on east side of Community Center are in need of repair. This would be a decision for Community Center Board. Bode as representative from Council should confer with Courtland Township representative to determine action needed.

Planning Commission: Commissioners continued discussion on comprehensive plan update and discussion on zoning ordinance for cannabis businesses.

City Clerk: Holm reports office will be closed for President's Day Monday February 17. Holm will be attending Clerk's Conference March 18-21, 2025. Holm will be monitoring emails and voicemails while gone.

John Stadick is present for additional discussion of storm water drainage issue on Wishbone Way that has been previously discussed. After much discussion of costs and who will pay. Rodewald brought up the need to create stormwater fund with at fee collected on utility bill. Poehler asks if the fund would be under general or utilities and if it is possible to assess on taxes. Mayor Poehler made a motion to move forward with ditch maintenance city paid. Discussion on how decision will affect future and other areas that may need maintenance as well. Rodewald votes to issue right of way permit to homeowners to clean ditch to grade, bottom of culvert to culvert. Council is in agreement.

John Stadick representing Courtland Fireman Relief Association is present to request raise in firefighter benefit from \$1900 to \$2100. The fund balance is currently 116% vested. The increase will reduce vested amount to 108%, guidelines allow for funds to be at a vested percentage of 95%. The Relief board makes the decisions on how the funds are invested and have been successful in the fund doing very well. The benefit is for fireman that retire from service and is paid out based on years of service. Must have 10 or more years to receive and after 20 years receive 100% of benefit, they must also reach an age of 59 before benefit can be paid out. Council is agreeable to increasing the benefit at this time.

Kraus made a motion to approve Fireman Relief benefit raise of \$200 to \$2100. Rodewald seconded the motion. Motion carried with all in favor.

Clerk Holm presents Ordinance 25-101 Electric Franchise Ordinance. The ordinance is an update to previous with Xcel Energy that is expiring. Holm was contacted by Xcel with the updated draft ordinance and after seeking comments from council, has made changes to that draft in order to present at this meeting.

Rodewald made a motion to approve Ordinance 25-101 Electric Franchise Ordinance waiving the reading. Marti seconded the motion waiving the reading. Motion carried with all in favor.

Holm presents draft ordinance pertaining to Cannabis and Hemp Businesses relating to zoning. Holm received an email from a company inquiring what our zoning is in regard to these businesses. Holm has had additional discussion with Lafayette and Nicollet clerks as they received this email as well. Nicollet is preparing to pass ordinance presented and will have Nicollet County be in control of licensing and compliance same as tobacco licensing. Lafayette is also going with this option. Councilmember Marti would like to see city have the control of licensing to keep that revenue. Holm will prepare draft ordinance and have planning commission look them over and send back to council next month.

Dave Ubel brings up discussion on stormwater drainage on Stony Point and council considering city paying the expense to correct issues. Clerk to put on next month agenda for discussion.

Mayor Report: Mayor Poehler has been approached again on development north of new highway. Poehler asks council thoughts city participation in cost of infrastructure. Poehler would like to have Bolton and Menk prepare a feasibility study on how to bring water to north side of the highway but only in general terms to get approximate costs.

Poehler asks council to review Joint Powers agreement with Rural Fire Association to keep moving forward. The agreement has been in works for two years the main discussion has been valuations of property coming into the agreement.

Kraus made a motion to adjourn. Rodewald seconded the motion. Motion carried with all in favor.

Meeting adjourned 8:15pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,



Julie Holm, City Clerk