

Mission of the City of Courtland

We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.

City Council Minutes

Regular Meeting

January 6, 2022

Members Present in Person: Mayor Al Poehler
Council Member Ralph Bents
Council Member Pam Rodewald
Council Member Kandyce Peton
Council Member Justin Kraus

Members Absent:

Others Present: Julie Holm Dave Ubel Bob Schabert Paul Bode Mark Fiemeyer Dennis Schaffer Char & Lowell Abbas

The regular city council meeting was called to order by Mayor Poehler at 7:00 pm on January 6, 2022 in the Council chambers in City Hall.

Peton made a motion to approve the amended agenda. Bents seconded the motion. The motion carried with all in favor.

Rodewald made a motion to approve December 2, 2021 regular Council minutes. Peton seconded the motion. Motion carried with all in favor.

Bents made a motion to approve December 2, 2021 TNT Special meeting minutes. Peton seconded the motion. Motion carried with all in favor.

Peton made a motion to approve monthly bills. Bents seconded the motion. Motion carried with all in favor.

Check #	Vendor	Date	\$AMT	Description
EFT	IRS	01-Dec-21	\$1,008.46	federal payroll taxes
EFT	MN DEPT OF REVENUE	01-Dec-21	\$175.00	mn payroll taxes
EFT	PERA	01-Dec-21	\$411.90	PERA contributions
XFR	CITY OF COURTLAND	10-Dec-21	\$30,000.00	transfer funds to 601 for borrowed funds
EFT	MICROSOFT	14-Dec-21	\$8.86	office 365 subscription
EFT	IRS	15-Dec-21	\$663.65	federal payroll taxes
EFT	MN DEPT OF REVENUE	15-Dec-21	\$112.00	mn payroll taxes
EFT	PERA	15-Dec-21	\$406.82	PERA contributions
EFT	IRS	29-Dec-21	\$1,543.18	federal payroll taxes
EFT	MN DEPT OF REVENUE	29-Dec-21	\$113.00	mn payroll taxes
EFT	PERA	29-Dec-21	\$404.82	PERA contributions
21609	CLEARWAY COMMUNITY SOLAR LLC	02-Dec-21	\$2,003.84	solar subscription
21610	COURTLAND FIRE DEPT RELIEF-GEN	02-Dec-21	\$2,556.00	calls & practices 2021
21611	COURTLAND RURAL FIRE ASSOC	02-Dec-21	\$1,265.50	4th qtr 2021 budget contribution
21612	DISPLAY SALES COMPANY	02-Dec-21	\$128.00	bulbs for xmas lights
21613	GOPHER STATE ONE-CALL	02-Dec-21	\$36.45	27 tickets
21614	RIVER BEND BUSINESS PRODUCTS	02-Dec-21	\$182.08	11x17 copier paper
21615	QUALITY FLOW SYSTEMS INC	02-Dec-21	\$1,158.00	float tree
21616	RUNNINGS SUPPLY, INC.	02-Dec-21	\$24.75	gloves, tools
21617	STEIN INNVAER	02-Dec-21	\$103.43	straw bales for ravine repair
21618	CITY OF NEW ULM	14-Dec-21	\$62.98	flex seal coupling
21619	CITY OF NEW ULM	14-Dec-21	\$6,790.60	flow fee to new ulm
21620	COMCAST, INC	14-Dec-21	\$172.52	internet svc firehall comm center
21621	HAWKINS,INC	14-Dec-21	\$1,704.43	water plant supplies
21622	LAFAYETTE NICOLLET LEDGER	14-Dec-21	\$7.00	ph notice prelim plat
21623	LOFFLER	14-Dec-21	\$8,790.00	XEROX MFP, Biscom Fax line(cloud based)prepaid
21624	LUEPKE OIL & TRUCKING LLC	14-Dec-21	\$401.39	GAS/FUEL
21625	VOID			

21626	MINNESOTA DEPARTMENT OF HEALTH	14-Dec-21	\$546.00	4TH QTR 2021 SVC CONNECTION FEE
21627	MR PAVING	14-Dec-21	\$39,003.02	RAVINE REPAIRS
21628	Nuvera	14-Dec-21	\$589.63	office,fax,fire hall,lifts,wells,wtr twr,wtr plnt inrnet,wbste host
21629	QUALITY FLOW SYSTEMS INC	14-Dec-21	\$350.00	service check main lift station
21630	UNITED NATURAL GAS	14-Dec-21	\$797.58	fire hall, main shed, water plant, city office natural gas
21631	Drill, David	16-Dec-21	\$252.86	Payroll 11/28-12/11/21
21632	Holm, Julie	16-Dec-21	\$915.86	Payroll 11/28-12/11/21
21633	Ubel, David	16-Dec-21	\$1,401.50	Payroll 11/28-12/11/21
21634	MATTHEW POEHLER	16-Dec-21	\$159.25	2020 help xmas lights, 2021 snow removal
21635	Bents, Ralph	16-Dec-21	\$831.15	2021 Second half Council pay
21636	Bode, Paul	16-Dec-21	\$207.79	2021 Second half P/C pay
21637	Foley, Thomas	16-Dec-21	\$360.16	2021 Second half Council pay
21638	Goblirsch, Natasha	16-Dec-21	\$173.16	2021 Second half P/C pay
21639	Holm, Julie	16-Dec-21	\$173.16	2021 Second half P/C pay
21640	Kraus, Justin	16-Dec-21	\$295.52	2021 Second half Council pay
21641	Peton, Gregory	16-Dec-21	\$117.75	2021 Second half P/C pay
21642	Peton, Kandyce D	16-Dec-21	\$831.15	2021 Second half Council pay
21643	Poehler, Allan	16-Dec-21	\$1,274.43	2021 Second half Council pay
21644	Rodewald, Pamela	16-Dec-21	\$828.15	2021 Second half Council pay
21645	BOLTON & MENK, INC	27-Dec-21	\$542.50	gis mapping updates, review Kuester 2nd addition plat
21646	CLEARWAY COMMUNITY SOLAR LLC	27-Dec-21	\$1,569.04	solar subscription
21647	COURTLAND MART	27-Dec-21	\$320.92	door battery fire hall
21648	GENERAL CONSTRUCTION SVCS INC	27-Dec-21	\$25,000.00	old water tower demolition
21649	LOFFLER	27-Dec-21	\$92.51	mfp maintenance contract 11/24-12/23/21
21650	MN LIFE INS COMPANY	27-Dec-21	\$5.00	dave life insurance
21651	XCEL ENERGY	27-Dec-21	\$1,634.99	office,firehall,wtrtwr,park,lifts,wtrplt,mainshed,st lights
21652	Holm, Julie	29-Dec-21	\$838.20	Payroll 12/12-12/25/21
21653	Ubel, David	29-Dec-21	\$2,511.83	Payroll 12/12-12/25/21
21654	Davis, Dan	29-Dec-21	\$184.70	2021 Fire Salary
21655	Hulke, Corey	29-Dec-21	\$808.06	2021 Fire Salary
21656	Ubel, David	29-Dec-21	\$1,757.17	2021 Fire Salary

\$144,607.70

Bob Schabert is present to discuss future anniversary celebrations of the city. The last was held for the 100yr anniversary in 1992 and in cleaning out his house, he has some ornaments and plates that he would like to give to anyone wanting them. Bob would also like to see the city plan future celebrations going forward, 2022 will be 130th anniversary, coincidentally the Fire Department will be celebrating 125th anniversary this year and will be doing something during the street dance, maybe the City could use that as a starting and then plan for every 5 years a small recognition leading up to 150yr. Starting now would keep in mind of future councils to plan for future celebrations. Discussion is to form a board with Courtland Rec Assn, Fire Dept, Lions and the City.

Mark Fiemeyer is in the process of buying property at 321 Main Street, The Courtland Hardware Store. During research, it is found that the entrance addition structure on west side of building is over the property line and that property is owned by the City. Mark asks the council if they would like to see it removed or may it continued to be used and if can be used does he need and easement. Council does not see the need for an easement as that would restrict future development of city property. Discussion is to have clerk draft a letter acknowledging the structure over the line and agreement to use of the entrance with the right to terminate agreement should city wish to develop the property in the future.

Public Utilities: Dave reports the plow ordered for the loader is here. Dave reports generator for main lift station injector pump failed, he could not start it during his weekly test. Repairs could be about 3-4weeks out leaving no backup generator if power would go out. The city does have a portable generator that would work should it be needed, Dave will show others how to hook it up in case he is not available.

Mayor Report: Poehler reports attending Fire Department Relief meeting.

Council Reports: No reports.

Street Committee: No report.

Planning Commission: Addressed concerns from other properties on storm water Kuester Pit 2 Second Addition Final Plat has been forwarded for final approval.

City Clerk: Julie spoke to City of Lafayette and Nicollet regarding how they handle city wide garage sales, both cities report they do not pay for ads, fees are collected. Discussion of having city office be collection point for ad fee. Previous coordinators are willing to do the legwork just would like a central place for fee collection.

Courtland Lions have made donations to the City; \$5000.00 for community center tables and \$10,500 for Main Street park improvements.

The city office will be closed January 17th for Martin Luther King Jr. Day.

Main Street Park improvements: Councilmember Rodewald has been working on a grant application from DNR for funds to use for these improvements. Discussion on prepared cost list to be used for the application. The best option is to apply for most possible needed and if comes in lower all the better.

2022 Fee Schedule: Discussion on any changes needed, all fees other than water sewer are good, discussion on need to implement water tower fee for new construction. Council will go over water sewer budget at next month meeting and discuss any rate changes then.

2022 Appointments and Wages: Discussion on wages for Dave, Julie and Utility Technician. Additionally Corey Hulke is no longer Assistant Fire Chief, Tim Portner has been elected to fill the position.

Rodewald made a motion to increase Clerk wage to \$18.75 and Public Works/Maintenance to \$23.20. Bents seconded the motion. Motion carried with all in favor.

Rodewald made a motion to increase Utility Tech wage to \$17.50. Bents seconded the motion. Motion carried with all in favor.

Bents made a motion to accept recommendation of Tim Portner as Assistant Fire Chief. Rodewald seconded the motion. Motion carried with all in favor.

Peton made a motion to approve remaining Elected Officials Appointments and Wages. Bents seconded the motion. Motion carried with all in favor.

Councilmember Peton has report for community center: Changes were made to have Julie taking reservations. Cleaning of kitchen hood vent, walk in cooler compressor had to be replaced and floors were professionally cleaned in October. Kandyce met with Courtland Township Board on discussion of hiring a cleaning person. Deb Schmidt was hired along with Annette Thorson as a backup. Recently Kandyce has received several text messages that Brenda will be backup cleaner instead without any discussion. Kandyce would like someone else to have the conversation with Brenda regarding the matter. Poehler agrees to have a conversation with Brenda. Additional discussion on changes to rental fee and collecting a deposit.

Jason and Jen Kuester are not present and no development agreement has been received for review. Council discuss what they would like to see in the agreement before moving forward; a performance bond, no building permits issued until first layer bituminous and Collin Drive finished as per previous agreement. Council reviews plat as presented, no changes are noted. Development Agreement and Final Plat tabled until next month.

Rodewald made a motion to table Development Agreement and Kuester Pit 2 Second Addition Final Plat. Peton seconded the motion. Motion carried with all in favor.

Rodewald made a motion to adjourn. Peton seconded the motion. Motion carried with all in favor.

Meeting adjourned 8:37p.m.

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,

Signed: _____
Al Poehler, Mayor

Attest: _____
Julie Holm, City Clerk