

Mission of the City of Courtland

We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.

City Council Minutes

Regular Meeting

October 6, 2022

Members Present: Mayor Al Poehler
Council Member Ralph Bents
Council Member Pam Rodewald
Council Member Justin Kraus
Council Member Kandyce Peton

Members Absent:

Others Present: Julie Holm Dave Ubel Randy King Paul Bode Mark Fiemeyer

The regular city council meeting was called to order by Mayor Poehler at 7:00 pm on October 6, 2022 in the Council chambers in City Hall.

Rodewald made a motion to approve the agenda. Peton seconded the motion. The motion carried with all in favor.

Peton made a motion to approve September 1, 2022 regular Council minutes. Bents seconded the motion. Motion carried with all in favor.

Bents made a motion to approve September 22, 2022 special work session minutes. Peton seconded the motion. Motion carried with all in favor.

Peton made a motion to approve monthly bills. Bents seconded the motion. Motion carried with all in favor.

CHECK#	VENDOR	DATE	\$AMT	DESCRIPTION
6575e	MICROSOFT	08-Sep-22	\$8.86	office 365 subscription
6577e	IRS	08-Sep-22	\$891.99	federal payroll taxes
6578e	MN DEPT OF REVENUE	08-Sep-22	\$152.00	mn payroll taxes
6579e	PERA	08-Sep-22	\$562.76	PERA contributions
6580e	CITY OF COURTLAND	13-Sep-22	\$946,000.00	transfer to 4M Fund
6590e	IRS	22-Sep-22	\$837.06	federal payroll taxes
6592e	MN DEPT OF REVENUE	22-Sep-22	\$147.00	mn payroll tazes
6593e	PERA	22-Sep-22	\$508.01	PERA contributions
21937	CITY OF NEW ULM.	01-Sep-22	\$12,367.74	permit fees Jan - June 2022
21938	CLEARWAY COMMUNITY SOLAR LLC	01-Sep-22	\$2,265.76	solar subscription
21939	COMCAST, INC	01-Sep-22	\$81.37	comm center, fire hall internet svc
21940	DISPLAY SALES COMPANY	01-Sep-22	\$41.00	bulbs for xmas lights
21941	ECOWATER SYSTEMS OF NEW ULM	01-Sep-22	\$14.33	softner salt fire hall
21942	LOFFLER	01-Sep-22	\$52.47	mfp maintenance contract 8/24-9/23/22
21943	Nuvera	01-Sep-22	\$511.76	office,fax,fire hall,lifts,wells,wtr twr,wtr plnt intnet,wbste host
21944	RIVER VALLEY LAWN CARE	01-Sep-22	\$308.52	weed & feed main st park, red shoe park, fire station
21945	RIVERBEND BUSINESS PRODUCTS	01-Sep-22	\$9.94	pocket folders
21946	NICOLLET COUNTY	01-Sep-22	\$46.00	record document correction
21947	Holm, Julie	07-Sep-22	\$896.16	Payroll 8/21-9/3/22
21948	Ubel, David	07-Sep-22	\$1,321.12	Payroll 8/21-9/3/22
21949	Voges, Jessie	07-Sep-22	\$487.20	Payroll 8/21-9/3/22
21950	BADGER METER	15-Sep-22	\$92.64	beacon web program support
21951	BLETHEN BERENS	15-Sep-22	\$1,120.00	emails sidewalk main st park, emails, phone calls re kuester pit 2 2nd
21952	BOLTON & MENK, INC	15-Sep-22	\$4,306.50	eng svcs kuester pit 2 second add preconst mtg
21953	CITY OF COURTLAND	15-Sep-22	\$285.86	fire hall
21954	CITY OF NEW ULM	15-Sep-22	\$7,080.41	flow to new ulm
21955	COMCAST, INC	15-Sep-22	\$91.37	main street office internet svc
21956	GOPHER STATE ONE-CALL	15-Sep-22	\$41.85	31 tickets
21957	HAWKINS,INC	15-Sep-22	\$164.25	water plant supplies
21958	LUEPKE OIL & TRUCKING LLC	15-Sep-22	\$148.86	fuel/gas

21959	MINNESOTA DEPARTMENT OF HEALTH	15-Sep-22	\$546.00	2022 3rd qtr svc connection fee
21960	MR PAVING	15-Sep-22	\$54,471.20	chip and fog seal streets
21961	RUNNINGS SUPPLY, INC.	15-Sep-22	\$222.02	paint, shop towels, battery, sanding discs, grinding wheel
21962	UNITED NATURAL GAS	15-Sep-22	\$41.46	main shed natural gas
21963	XCEL ENERGY	15-Sep-22	\$2,348.09	office, firehall, wrtrwr, park, lifts, wtrplt, mainshed, st lights
21964	MN LIFE INS COMPANY	15-Sep-22	\$5.00	dave life ins
21965	Drill, David	21-Sep-22	\$121.21	Payroll 9/4-9/17/22
21966	Holm, Julie	21-Sep-22	\$958.05	Payroll 9/4-9/17/22
21967	Ubel, David	21-Sep-22	\$1,321.12	Payroll 9/4-9/17/22
21968	Voges, Jessie	21-Sep-22	\$560.57	Payroll 9/4-9/17/22
21969	COURTLAND MART	21-Sep-22	\$891.61	Gas, garbage bags
			\$1,042,329.12	

Randy King with Prokore Inspections is here to present council with information about services Prokore offers in regard to inspections. Currently the city is contracted with the City of New Ulm for inspections and use their fee schedule. Permit fees are calculated on this schedule along with state surcharge and administrative fee. The permit fees are remitted 100% to New Ulm. An initial contract with Prokore Inspections would have us remit 70% of permit fees and keeping 30% and no additional admin fee would be calculated. Council and Clerk Holm pose questions on process and related fees. Prokore does offer some virtual inspections that started during the pandemic and will continue which offers flexibility in completing inspections. Council is in agreement the change would be beneficial for the city and its residents and businesses.

Council Reports: Councilmember Rodewald will be attending a Region 9 meeting in the coming week and will announce there she is resigning that board.

Clerk Report: Clerk Holm notes upcoming Election Day, November 8, 2022. The city office will be closed November 11 for Veterans Day. Also for council to note December 1, 2022 meeting will begin at 6:30 for TNT hearing.

Clerk Holm presents information again on changing city website to through Municipal Impact. Currently the website is hosted through NuVera for \$9.95 per month with Julie handling the updates. Recently Julie found that our contact page is not sending emails to her and it is a technical problem with the site which requires more knowledge than she can do. The change of sites would also come with the benefit of an alert system residents could subscribe to by email and or text. Cost to make the change is \$349 for setup and year hosting subscription of \$565.95. Additionally in the future other upgrades to making payments and applications can more easily be incorporated into site. Council is in agreement for the need to update and direct Julie to move forward with the change.

Councilmember Rodewald recently met with Courtland Cubs baseball manager John Giefer regarding a campaign to make upgrades to equipment at the Ballpark. These improvements include the scoreboard, outfield fence and lights. The costs are adding up to \$300,000. Mr. Giefer has plans for wide reaching fundraising campaign. Since this a large undertaking, dollars raised will most likely not be enough. In the past, the Association has gotten loans for improvements and could likely do so again. A question has been raised to City acting as bank to supplement possible gap in funding or more. The question would need to be directed to legal on use of public funds. Clerk Holm will direct an email to city attorney.

City investments in 4M Fund. Clerk Holm has received information regarding CD return rates and what would council like to do with funds put into 4M Fund. Council discuss options of 3 month, 6 month and 1 year CD and rates. Council discuss best options to garner higher returns.

Bents made a motion to invest 4M funds, \$200,000 in a 3 month CD, \$300,000 in 6 month CDs and \$300,000 in 1 year CDs. Rodewald seconded the motion. Motion carried with all in favor.

Rodewald made a motion to adjourn. Peton seconded the motion. Motion carried with all in favor.

Meeting adjourned 8:00pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,

Signed: _____

Al Poehler, Mayor

Attest: _____

Julie Holm, City Clerk