

Mission of the City of Courtland

We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.

City Council Minutes

Regular Meeting
November 2, 2023

Members Present: Mayor Al Poehler
Council Member Pam Rodewald
Council Member Justin Kraus
Council Member Ralph Bents
Council Member Paul Bode

Members Absent:

Others Present: Julie Holm Dave Ubel Mark Fiemeyer John Stadick Jason Kuester Bob Schabert

The regular city council meeting was called to order by Mayor Al Poehler at 7:00 pm on November 2, 2023 in the Council chambers in City Hall.

Rodewald made a motion to approve the agenda. Bents seconded the motion. The motion carried with all in favor.

Kraus made a motion to approve October 5, 2023 regular Council minutes. Bode seconded the motion. Motion carried with all in favor.

Rodewald made a motion to approve monthly bills. Kraus seconded the motion. Motion carried with all in favor.

Check #	Vendor	Date	\$AMT	Description
EFT	IRS	13-Oct-23	\$882.15	federal payroll taxes
EFT	MN DEPT OF REVENUE	13-Oct-23	\$160.00	mn payroll taxes
EFT	PERA	13-Oct-23	\$551.45	PERA contributions
EFT	MICROSOFT	08-Oct-23	\$8.86	office 365 subscription
EFT	IRS	19-Oct-23	\$852.94	federal payroll taxes
EFT	MN DEPT OF REVENUE	19-Oct-23	\$154.00	mn payroll taxes
EFT	PERA	19-Oct-23	\$535.64	PERA contributions
EFT	MN DEPT OF REVENUE	25-Oct-23	\$1,773.00	2023 3rd qtr sales tax
22414	Holm, Julie	04-Oct-23	\$918.65	Payroll 9/17-9/30/23
22415	Ubel, David	04-Oct-23	\$1,402.08	Payroll 9/17-9/30/23
22416	Voges, Jessie	04-Oct-23	\$553.37	Payroll 9/17-9/30/23
22417	AUTO VALUE	05-Oct-23	\$13.99	belt for water plant aerator
22418	BADGER METER	05-Oct-23	\$57.54	beacon web program support meter reading 386 units
22419	CARRS TREE SERVICE, INC	05-Oct-23	\$500.00	trim tree limbs over roads, clean up broken
22420	CITY OF COURTLAND	05-Oct-23	\$290.45	fire hall, comm center, main shed, city office utilities
22421	CLEARWAY COMMUNITY SOLAR LLC	05-Oct-23	\$2,405.05	solar subscription
22422	COMCAST, INC	05-Oct-23	\$184.74	comm center, fire hall, city office internet
22423	HAWKINS, INC	05-Oct-23	\$177.42	water plant supplies
22424	LOFFLER	05-Oct-23	\$70.77	mfp maintenance 9/24-10/23/23, color copies
22425	LUEPKE OIL & TRUCKING LLC	05-Oct-23	\$53.68	gas
22426	Nuvera	05-Oct-23	\$545.40	office, fax, fire hall, lifts, wells, wtr twr, wtr plnt intnet
22427	RUNNINGS SUPPLY, INC.	05-Oct-23	\$226.98	supplies pump out generator fuel, water plant supplies
22428	BANYON DATA SYSTEMS, INC	19-Oct-23	\$3,110.00	annual software support for modules
22429	BOLTON & MENK, INC	19-Oct-23	\$2,109.50	eng svcs oversight kuester project 6/24-7/21-23
22430	CITY OF NEW ULM	19-Oct-23	\$6,913.90	flow to new ulm
22431	COURTLAND FIRE DEPT RELIEF-GEN	19-Oct-23	\$3,000.00	ANNUAL CONTRIBUTION
22432	COURTLAND MART	19-Oct-23	\$568.02	GAS(561.38), fire hall cleaning supplies(6.64)
22433	IMMENSE IMPACT, LLC	19-Oct-23	\$605.00	annual website subscription
22434	LMC	19-Oct-23	\$127.94	annual adobe pro subscription

22435	RENT N SAVE PORTABLE SERVICES	19-Oct-23	\$230.00	porta potty rental parks 09/01-09/30
22436	COLUMN SOFTWARE PBC	19-Oct-23	\$267.07	publish ordinance
22437	UNITED NATURAL GAS	19-Oct-23	\$43.75	main shed, firehall,wtr plant,cityoffice natural gas
22438	VIA ACTUARIAL SOLUTIONS	19-Oct-23	\$2,600.00	actuarial report FD
22439	XCEL ENERGY	19-Oct-23	\$1,515.85	office,firehall,wtrtwr,park,lifts,wtrplt,mainshed,st lights
22440	Holm, Julie	19-Oct-23	\$948.11	Payroll 10/1-10/14/23
22441	Ubel, David	19-Oct-23	\$1,391.08	Payroll 10/1-10/14/23
22442	Voges, Jessie	19-Oct-23	\$502.39	Payroll 10/1-10/14/23
			\$36,250.77	

John Stadick is present to question shaping the ditch by his house at 107 Wishbone Way as water will pool with only an inch of rain. It pools between his property and his neighbor to the north. Stadick explained that there is about a 12 inch rise from his culvert to his neighbor's culvert. The culverts are clean, the ditch between the houses does not allow the water to flow properly to the south toward the pond. Dave Ubel reports the homeowners have approached him about putting in storm sewer with storm drain in ditch and willing to be assessed for the project. John also has another issue to present for another neighbor in the cul-de-sac to the west with flooding from Hazel Lane sheds in the spring and heavy rains. After discussion, council agrees to take a look at the issues and then decide what needs to be done.

Mayor Report: NONE

Council Reports: NONE

Public Utilities: Discussion on notice to homeowners and businesses where issues were found during sewer televising. Council had questions on receiving a report on the project with the laterals of the most concern to be addressed as well as lines that need to be cleaned. Ubel reported jump drives with all the data have been received, but each has to be viewed individually and will be time consuming to find those that are in need of immediate attention to get notice letters out. Ubel will check the bid package again for details and contact the company about a report. Additional discussion on mainline that will need to be jetted, Dave is contacting a company to proceed with this.

Dave reports Nuvera continues to work on installing fiber lines in the City but they are not removing old copper lines with he feels could be a problem in the future when locate calls come in for any digging, the lines will be located along with the new fiber line and may cause confusion.

City Clerk: Clerk Holm made note of holidays for November the office will be closed, Friday November 10th for Veteran's Day and Thursday November 23 and Friday 24th for Thanksgiving.

Clerk Holm presented the bill from Underground Technologies for approval. Discussion and review leads to making partial payment of \$57,360 until receive clarification on other items on bill and report on all the laterals.

Rodewald made a motion to pay Underground Technologies of Minnesota \$57,360.00 partial payment of invoice No. 575. Bode seconded the motion. Motion carried with all in favor.

Kuester Pit 2 Second Addition: Jason Kuester is present to discuss letter received from city attorney on non-completion of development by date of agreement. The project deadline was in July, Mayor Poehler questions why no update was given when the completion was not going to be done by the expected deadline. Mr. Kuester reports delays for gas and electrical work to be completed that caused dirt work not to be completed. Mr. Kuester indicated work is being done now, leveling of dirt and shaping ditch for water flow. Seeding and mulch to be put down and if does not grow, he will reseed in the spring and clean up mulch as needed. Mr. Kuester indicated not all dirt will be leveled and will have erosion control done by end of week.

Councilmember Bode did ask again as to why if work was not going to be completed by project date, why city

was not informed and also the project calls for all dirt to be leveled to specifications in the development plans given to the city when the project began.

Collin Drive Feasibility Study: Mayor Poehler has asked Joe Duncan with Bolton and Menk the process to move forward with Collin Drive Street improvements and assess the properties for the work. Mr. Duncan sent over a draft resolution the clerk has prepared for review. The project will be 2024 Street Improvement Project.

Rodewald made a motion to approve Resolution 23-109 Authorizing Preliminary Report For The Proposed 2024 Street Improvement Project. Bents seconded the motion. Motion carried with all in favor.

Bents made a motion to adjourn. Rodewald seconded the motion. Motion carried with all in favor.

Meeting adjourned 8:07pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,

Signed: _____
Al Poehler, Mayor

Attest: _____
Julie Holm, City Clerk

DRAFT