

Mission of the City of Courtland

We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.

City Council Minutes

Regular Meeting

March 2, 2023

Members Present: Mayor Al Poehler
Council Member Pam Rodewald
Council Member Justin Kraus
Council Member Paul Bode
Council Member Ralph Bents

Members Absent:

Others Present: Julie Holm Dave Ubel Greg Juberien Mark Fiemeyer

The regular city council meeting was called to order by Mayor Al Poehler at 7:00 pm on March 2, 2023 in the Council chambers in City Hall.

Rodewald made a motion to approve the agenda. Kraus seconded the motion. The motion carried with all in favor.

Rodewald made a motion to approve February 2, 2023 regular Council minutes. Kraus seconded the motion. Motion carried with all in favor.

Bents made a motion to approve monthly bills. Rodewald seconded the motion. Motion carried with all in favor.

Check#	Vendor	Date	\$AMT	Description
EFT	IRS	01-Feb-23	\$1,021.10	federal payroll taxes per2
EFT	MN DEPT OF REVENUE	01-Feb-23	\$189.00	mn payroll taxes per2
EFT	PERA	01-Feb-23	\$624.42	PERA contributions per2
EFT	MICROSOFT	09-Feb-23	\$8.86	office 365 subscription
EFT	IRS	24-Feb-23	\$911.40	federal payroll tax per 3
EFT	MN DEPT OF REVENUE	24-Feb-23	\$165.00	mn payroll taxes per3
EFT	PERA	24-Feb-23	\$566.89	PERA contributions per3
EFT	IRS	02-Mar-23	\$857.82	federal payroll taxes per4
EFT	MN DEPT OF REVENUE	02-Mar-23	\$155.00	mn payroll taxes per4
EFT	PERA	02-Mar-23	\$538.21	PERA contributions per4
22139	BADGER METER	02-Feb-23	\$30.88	beacon web program support meter reading 386 units
22140	CLANCY'S FIRE EXTINGUISHERS	02-Feb-23	\$204.92	annual fire extinguisher inspections water plant
22141	CLEARWAY COMMUNITY SOLAR LLC	02-Feb-23	\$1,096.58	solar subscription
22142	COMCAST, INC	02-Feb-23	\$93.37	community center, fire hall internet
22143	COURTLAND RURAL FIRE ASSOC	02-Feb-23	\$9,486.75	2023 budget contribution and 2022 shortfall
22144	CRYTEEL TRUCK EQUIPMENT	02-Feb-23	\$22.88	hyd fluid for plow truck snowplow
22145	GOPHER STATE ONE-CALL	02-Feb-23	\$82.40	25 tickets
22146	HAWKINS,INC	02-Feb-23	\$1,289.81	water plant chemical supplies
22147	A.H. HERMEL CO	02-Feb-23	\$45.91	garbage can liners
22148	LOFFLER	02-Feb-23	\$61.24	mfp maintenance 1/24-2/23/23, color copies
22149	RUNNINGS SUPPLY, INC.	02-Feb-23	\$156.29	2 garage door opener remotes, work gloves
22150	WALTERS EXCAVATING INC	02-Feb-23	\$375.00	push back snow piles payloader
22151	ZIEGLER INC	02-Feb-23	\$1,441.09	loader snow wolf edge replacement
22152	Holm, Julie	09-Feb-23	\$1,083.61	Payroll 01/22-02/04/23 per3
22153	Ubel, David	09-Feb-23	\$1,391.08	Payroll 01/22-02/04/23 per3
22154	Voges, Jessie	09-Feb-23	\$731.12	Payroll 01/22-02/04/23 per3
22155	CITY OF COURTLAND	09-Feb-23	\$290.05	fire hall,community center,main shed,city office utilities
22156	CRYTEEL TRUCK EQUIPMENT	09-Feb-23	\$305.24	repair plow truck snow plow
22158	Nuvera	09-Feb-23	\$517.51	office,fax,fire hall,lifts,wells,wtr twr,wtr plnt intnet
22159	LUEPKE OIL & TRUCKING LLC	09-Feb-23	\$1,060.36	fuel
22160	BOLTON & MENK, INC	16-Feb-23	\$575.00	Kuester Pit2 2nd Add oversight nov-dec22
22161	CITY OF NEW ULM	16-Feb-23	\$6,247.55	flow to new ulm

22162	COMCAST, INC	16-Feb-23	\$91.37	main st office internet svc
22163	MN LIFE INS COMPANY	16-Feb-23	\$5.00	dave life insurance
22164	MN RURAL WATER ASSOCIATION	16-Feb-23	\$275.00	dave mn rural water conference registration mar 7-9, 2023
22165	SCSU Welcome Center	16-Feb-23	\$355.00	Julie clerk conference registration mar 21-24, 2022
22166	UNITED NATURAL GAS	16-Feb-23	\$3,108.64	main shed, firehall,wtr plant,cityoffice natural gas
22167	XCEL ENERGY	16-Feb-23	\$3,412.83	office,firehall,wtrtwr,park,lifts,wtrplt,mainshed,st lights
22168	Holm, Julie	22-Feb-23	\$1,038.89	Payroll 02/05-02/18/23 per4
22169	Ubel, David	22-Feb-23	\$1,579.54	Payroll 02/05-02/18/23 per4
22170	Voges, Jessie	22-Feb-23	\$566.09	Payroll 02/05-02/18/23 per4
22171	COURTLAND MART	22-Feb-23	\$777.70	gas,wiper blades plowtrk, ice melt, reg safety mtg supp
22172	BADGER METER	01-Mar-23	\$30.88	beacon web program support meter reading 386 units
22173	CLEARWAY COMMUNITY SOLAR LLC	01-Mar-23	\$804.63	solar subscription
22174	CLIFTONLARSONALLEN	01-Mar-23	\$5,250.00	audit services
22175	COMCAST, INC	01-Mar-23	\$93.37	comm center, fire hall internet svc
22176	FRONTLINE PLUS FIRE & RESCUE	01-Mar-23	\$600.00	annual siren contract service agreement 2023 2 sirens
22177	LEAGUE OF MINNESOTA CITIES	01-Mar-23	\$635.63	regional safety meetings
22178	LOFFLER	01-Mar-23	\$67.07	mfp maintenance 2/24-3/23/23
22179	LUEPKE OIL & TRUCKING LLC	01-Mar-23	\$652.23	fuel plow truck&loader
22180	MINNESOTA DEPARTMENT OF HEALTH	01-Mar-23	\$546.00	1st qtr 2023 service connection fee
22181	ZIEGLER INC	01-Mar-23	\$466.41	loader snowwolf blade parts
22182	ALLINA HEALTH	01-Mar-23	\$157.50	new firefighter physical - krohn
22183	GOPHER STATE ONE-CALL	01-Mar-23	\$2.70	2 tickets
			\$52,142.82	

Public Utilities: Dave reports a resident across from the community center still has a dumpster they seem to be using for regular garbage. Clerk Holm has sent notices previously to remind them of city ordinance. Council directs clerk to send letter with copies to Riverview Sanitation and LJP with date of removal requirement.

Street Committee: Dave reports the water drainage issue on Stony Point Road will need to be addressed again. Recent snow melt and inability for it to drain properly has caused some ice issues. There is a concrete driveway in the property at 117 Stony Point Road that does not allow for drainage. Council previously consulted an engineer for solutions with high costs involved. Council agrees a solution will need to happen.

Council Reports: NONE

Mayor Report: Mayor Poehler and Fire Chief Ubel attended meeting with lawyer to move forward with Joint Powers formation for the Fire Department. The lawyer is well versed in drafting these types of contracts and has done several. The name chosen for Joint Powers is Courtland Area Fire District and could be changed. A draft of contract should be ready by next council meeting for review.

Clerk Report: Clerk Holm reminds council of she will be attending clerk conference March 21-24. Holm also reports of taking vacation on March 30-31. Holm makes council aware the Board of Appeal & Equalization will be held before the next council meeting April 6 at 6:30pm.

Greg Juberien would like to apply again for the vacancy on city planning commission board. Greg applied for the last vacancy in 2022 along with Ed Mages. Mages was appointed at that time.

Rodewald made a motion to accept Greg Juberien for appointment to Courtland Planning Commission Board. Bents seconded the motion. Motion carried with all in favor.

Clerk Holm presents Courtland Rec Assn Liquor License 2023-2024 renewal for approval.

Rodewald made a motion to approve Courtland Rec Assn Liquor License for 2023-2024. Bode seconded the motion. Motion carried with all in favor.

The Nicollet County Ledger office has been closed and no printed paper has been seen since early December. There have been online publications on Facebook. Clerk Holm subscribes to online publication and there have been no new postings since November. Clerk asks if council would like to make change to official newspaper or just use backup The Journal to publish notices. Council directs clerk to continue using The Journal and during meeting next January the change can be made.

Council discusses 2023 Fee Schedule changes clerk noted. Additional discussion is needed before making decision on permit fees. Clerk will forward previous formula used with New Ulm to figure permits.

Council discusses 2023 Water/Sewer Budget as prepared. Discussion leads to waiting until after audit is complete to have more complete picture of expenses. There is a large expense for water/sewer move and extension in 4th Street intersection that will be put into assets to be depreciated.

Dave Ubel ask about charging shed owners for the water infrastructure fee. When looking to create revenue for bond repayment, the fee was added to the twelve well users siting fire protection from the city. Discussion will be to look over ordinance to see if possible to charge properties without water service.

Rodewald made a motion to adjourn. Kraus seconded the motion. Motion carried with all in favor.

Meeting adjourned 8:30 pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,

Signed: _____
Al Poehler, Mayor

Attest: _____
Julie Holm, City Clerk