

Mission of the City of Courtland

We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.

City Council Minutes

Regular Meeting

April 4, 2024

Members Present: Mayor Al Poehler
Council Member Pam Rodewald
Council Member Justin Kraus
Council Member Ralph Bents
Council Member Paul Bode

Members Absent:

Others Present: Julie Holm Dave Ubel Mark Fiemeyer Eric Hauser Karen Fluegge
John Stadick Richard Krohn Tim Portner Rich Reichel

The regular city council meeting was called to order by Acting Mayor Ralph Bents at 7:00 pm on March 7, 2024 in the Council chambers in City Hall.

Rodewald made a motion to approve the agenda. Kraus seconded the motion. The motion carried with all in favor.

Kraus made a motion to approve March 7, 2024, regular Council minutes. Bents seconded the motion. Motion carried with all in favor.

Bode made a motion to approve monthly bills. Rodewald seconded the motion. Motion carried with all in favor.

Check#	Vendor	Date	\$AMT	Description
EFT	IRS	21-Mar-24	\$902.78	federal payroll taxes
EFT	MN DEPT OF REVENUE	21-Mar-24	\$165.00	mn payroll taxes
EFT	PERA	21-Mar-24	\$562.30	PERA contributions
EFT	MICROSOFT	08-Mar-24	\$8.86	office 365 subscription
22657	POSTMASTER	07-Mar-24	\$272.00	postage
22658	COURI & RUPPE, P.L.L.P	13-Mar-24	\$248.44	legal services for fire dept joint powers agreement
22659	LOFFLER	13-Mar-24	\$86.74	mfp maintenance
22660	CITY OF COURTLAND	15-Mar-24	\$296.43	fire hall, comm center, main shed, city office utilities
22661	CITY OF NEW ULM	15-Mar-24	\$6,377.99	flow fees
22662	Holm, Julie	20-Mar-24	\$971.86	Payroll 3/3-3/16/24
22663	Ubel, David	20-Mar-24	\$1,667.18	Payroll 3/3-3/16/24
22664	Voges, Jessie	20-Mar-24	\$623.10	Payroll 3/3-3/16/24
22665	Compart, Ralph	18-Mar-24	\$135.00	PNP Election Judge Pay
22666	Fiemeyer, Mark	18-Mar-24	\$142.50	PNP Election Judge Pay
22667	Holm, Julie	18-Mar-24	\$269.86	PNP Election Judge Pay
22668	Juberien, Dawn	18-Mar-24	\$135.00	PNP Election Judge Pay
22669	Kahnke, Jean	18-Mar-24	\$135.00	PNP Election Judge Pay
22670	Woller, Carrie	18-Mar-24	\$142.50	PNP Election Judge Pay
22671	XCEL ENERGY	18-Mar-24	\$1,359.05	office,firehall,wtrtwr,park,lifts,wtrplt,mainshed,st lights
EFT	IRS	04-Apr-24	\$1,143.40	federal payroll taxes
EFT	MN DEPT OF REVENUE	04-Apr-24	\$164.00	mn payroll taxes
EFT	PERA	04-Apr-24	\$602.69	PERA contributions
EFT	MICROSOFT	08-Apr-24	\$8.86	office 365 subscription
EFT	COMCAST, INC	04-Apr-24	\$191.18	city office, comm center, fire hall internet
EFT	IRS	18-Apr-24	\$902.69	federal payroll taxes
EFT	MN DEPT OF REVENUE	18-Apr-24	\$165.00	mn payroll taxes
EFT	PERA	18-Apr-24	\$563.05	PERA contributions
22672	BADGER METER	04-Apr-24	\$57.54	beacon web program support meter reading 386 units
22673	BOLTON & MENK, INC	04-Apr-24	\$30,512.50	Annual WCA Reporting, assist lift station pump sizing, Collin Drive Imp Proj
22674	CLEARWAY COMMUNITY SOLAR	04-Apr-24	\$827.15	solar subscription

22675	CLIFTONLARSONALLEN	04-Apr-24	\$6,300.00	audit services YE2023 - 2nd installment
22676	COURTLAND FIRE DEPT REL-GEN	04-Apr-24	\$1,000.00	FIREFIGHTERS SBR REIMB
22677	DAKOTA SUPPLY GROUP	04-Apr-24	\$143.56	green/blue utility marking paint
22678	GOPHER STATE ONE-CALL	04-Apr-24	\$58.05	43 tickets
22679	HACH COMPANY	04-Apr-24	\$233.27	water plant supplies
22680	HAWKINS,INC	04-Apr-24	\$2,925.82	water plant chemicals
22681	LMC	04-Apr-24	\$742.50	regional safety group training meetings
22682	LMCIT	04-Apr-24	\$21,688.00	municipality insurance
22683	LOFFLER	04-Apr-24	\$70.92	mfp maintenance, color copies
22684	LUEPKE OIL & TRUCKING LLC	04-Apr-24	\$85.88	FUEL
22685	MN LIFE INS COMPANY	04-Apr-24	\$5.00	dave life ins
22686	PROKORE INSPECTIONS, LLC	04-Apr-24	\$288.16	remit permit fees
22687	QUALITY FLOW SYSTEMS INC	04-Apr-24	\$290.48	lift station maintenance
22688	COLUMN SOFTWARE PBC	04-Apr-24	\$636.52	collin drive improvement bid advertising
22689	POSTMASTER	04-Apr-24	\$72.00	fire department po box fee
22690	POSTMASTER	04-Apr-24	\$408.00	general and utility postage
22691	Holm, Julie	04-Apr-24	\$1,502.22	Payroll 3/17-3/30/24
22692	Ubel, David	04-Apr-24	\$1,430.66	Payroll 3/17-3/30/24
22694	Voges, Jessie	04-Apr-24	\$627.08	Payroll 3/17-3/30/24
22695	Nuvera	04-Apr-24	\$545.25	office,fax,fire hall,lifts,wells,wtr twr,wtr plnt intrnet
22696	UNITED NATURAL GAS	04-Apr-24	\$989.89	main shed, firehall, wtr plant, city office natural gas
			\$89,682.91	

Public Utilities: Dave called to have grading done on new street to north and also Collin Drive and Hazel Lane. Dave also brought up for discussion 531st Ave to Darlene Beranek, the city had previously brought this road up to good condition and after the construction trucks used it during the project, the road will need work to fix it. Discussion on gathering information on city project on the road and prepare letter to MnDot for repairs to road. Discussion on MnDOT replacing signs at Foothills and 4th and Main. Claims of no signs being there before, Dave has pictures from before project.

Council Reports: None

Mayor Report: Mayor has discussion for new business on financing for Collin Drive street project.

Planning Commission Report is in packet.

Clerk Report: Clerk brings up for discussion Underground Technologies balance on invoice due. Dave adds to discussion that there is conflict with addresses and videos. Resident John Olson has some issues with his sewer and according to the video with his address listed, they could not televise. Olson had Schultz Plumbing check and they found roots in the line and nothing wrong otherwise. Discussion to have conversation with them about GPS coordinates to verify those with issues.

John Stadick is present representing G & S Manufacturing with regard to Conditional Use Permit for G & S Manufacturing offices at 1001 Main Street. Public hearing was held at Planning and Zoning on March 21, 2024, planning commission did not add any conditions and forwarded for approval.

Rodewald made a motion to approve Resolution 24-111 Approval of Conditional Use Permit of Operating Business Offices for G & S Manufacturing, LLC. Kraus seconded the motion. Motion carried with all in favor.

Courtland Recreation Association Liquor License Renewal for 2024-2025. Paperwork submitted and fee paid.

Rodewald made a motion to approve Courtland Recreation Association Liquor License Renewal. Bode seconded the motion. Motion carried with all in favor.

Eric Hauser representing Bolton and Menk presents compilation of bids received for 2024 Collin Drive Street Improvement Project. Five bids were received. The project was put out for bids with base bid for Collin Drive, Add alternate one for sidewalk project at Main Street Park and Add alternate two for turn lane. WW Blacktopping was the lowest bidder including alternates at \$534,200.35. Engineering Estimates for base bid and alternates was \$646,123.25. Engineer recommendation is to award to WW Blacktopping based on bid and contractor reputation. Contractor has indicated they will not be able to start project on the timeline previously set forth, start date approximately midsummer and are aware of the substantial completion date of September 1 to make sure seeding has time to take root before cold sets in. Discussion regarding turn lane requirement and city paying, policy for requirement has been forwarded by Nicollet County Seth Greenwood and is found the speed zone in that area is dictating the need for the turn lane. Councilmember Kraus has questioned the requirement being missed on approval of previous developments approved in that area where the developer would have been responsible for costs of the turn lane.

Rich Reichel, property owner adjacent to Collin Drive was not able to make public hearing and is questioning need to assess his properties for this project. Mayor Poehler explains process for including these properties. Mr. Reichel feels these additional assessments are making it harder to continue building on properties and be able to sell them.

Resolution 24-110 Resolution Accepting & Award Bid 2024 Collin Drive Improvement Project is presented for council approval. Rodewald has question of continuing discussion for paying for turn lane addition, discussion will continue before assessment roll is completed.

Bents made a motion to approve Resolution 24-110 Resolution Accepting and Awarding the Contract for the 2024 Collin Drive Improvement Project. Poehler seconded the motion. Motion carried with all in favor.

Rich Reichel had some additional questions; one regarding street signs for the Kuester Pit 2 second addition. City will order and install those. Second, would he be able to combine some lots to accommodate larger buildings. Discussion on platted utility easements and how property is recorded. Addition question on downspouts and where can direct water.

Council discussion on question that has been raised on setback requirements along County Road 24 and gravel/stone pile storage. City to send letter regarding questions raised on city ordinance adherence for setbacks.

Deb Costigan has questions regarding sewer line and problems she is having. When the crew was out televising, they had discussion on neighbor property line comes to her clean out and finding large amounts of toilet paper blocking end. Deb had her line cleaned to make sure there were no blocks, line was clean as far they went. Main line is clean, issue is in residential lines. With previous discussion during this meeting about videos not matching addresses, council watches video listed as 505 Mary Lane. Dave will contact Underground Technologies to get list of GPS addresses to make determination of correct videos. Additional discussion of neighbor line connecting to Deb's line.

Councilmember Rodewald brought quotes for updating park equipment and play area at Main Street Park. Council discussed merits of each quote and ultimately chose Midwest Playscapes as their favorite. Discussion to have locals donate time and materials to remove equipment and prepare site for new install. Rodewald will meet with Lions to discuss proposed equipment choices and moving forward. Discussion on payment options, savings balance is \$68,800 which includes \$30,000 the Lions have donated so far. Clerk reminds of ARPA funds balance that can be spent on this which is approximately \$64,000.

Project financing is tabled until next month.

Bode made a motion to adjourn. Kraus seconded the motion. Motion carried with all in favor.

Meeting adjourned 8:42pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,

Julie Holm, City Clerk

Ralph Bents, Acting Mayor