

**Mission of the City of Courtland**

**We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.**

City Council Minutes

Regular Meeting

May 4, 2023

Members Present: Mayor Al Poehler  
Council Member Pam Rodewald  
Council Member Justin Kraus  
Council Member Paul Bode  
Council Member Ralph Bents

Members Absent:

Others Present: Julie Holm Dave Ubel Mark Fiemeyer Karen Fluegge

The regular city council meeting was called to order by Mayor Al Poehler at 7:00 pm on May 4, 2023 in the Council chambers in City Hall.

**Rodewald made a motion to approve the agenda. Bents seconded the motion. The motion carried with all in favor.**

**Rodewald made a motion to approve April 6, 2023 Special Council minutes. Kraus seconded the motion. Motion carried with all in favor.**

**Kraus made a motion to approve April 6, 2023 regular Council minutes. Bode seconded the motion. Motion carried with all in favor.**

**Rodewald made a motion to approve monthly bills. Bents seconded the motion. Motion carried with all in favor.**

Check#	Vendor	Date	\$AMT	Description
EFT	IRS	13-Apr-23	\$831.08	federal payroll taxes
EFT	MN DEPT OF REVENUE	13-Apr-23	\$149.00	mn payroll taxes
EFT	PERA	13-Apr-23	\$523.23	PERA contributions
EFT	MICROSOFT	19-Apr-23	\$8.65	office 365 subscription
EFT	MN DEPT OF REVENUE	20-Apr-23	\$438.00	2023 1st qtr sales tax
EFT	MN UI FUND	21-Apr-23	\$28.21	2023 1st qtr UI
EFT	IRS	26-Apr-23	\$852.94	federal payroll tax
EFT	MN DEPT OF REVENUE	26-Apr-23	\$154.00	mn payroll taxes
EFT	PERA	26-Apr-23	\$535.64	PERA contributions
22217	POSTMASTER	05-Apr-23	\$666.00	utility billing and general postage
22218	Holm, Julie	06-Apr-23	\$875.87	Payroll 3/19-4/1/23
22219	Ubel, David	06-Apr-23	\$1,391.08	Payroll 3/19-4/1/23
22220	Voges, Jessie	06-Apr-23	\$553.37	Payroll 3/19-4/1/23
22221	A.R.R. CONSTRUCTION LLC	06-Apr-23	\$2,463.70	collin drive drainage
22222	AUTO VALUE	06-Apr-23	\$46.76	fire dept maintenance
22224	Holm, Julie	20-Apr-23	\$982.07	Payroll 4/2-4/15/23
22225	Ubel, David	20-Apr-23	\$1,391.08	Payroll 4/2-4/15/23
22226	Voges, Jessie	20-Apr-23	\$553.37	Payroll 4/2-4/15/23
22227	ALLINA HEALTH	19-Apr-23	\$135.20	krohn firefighter physical
22228	BOLTON & MENK, INC	19-Apr-23	\$709.00	general engineering services
22229	CITY OF COURTLAND	19-Apr-23	\$327.77	fire hall, comm center, main shed, city office utilites
22230	CITY OF NEW ULM	19-Apr-23	\$7,716.24	flow to new ulm
22231	CLIFTONLARSONALLEN	19-Apr-23	\$4,200.00	audit services
22232	COMCAST, INC	19-Apr-23	\$91.37	main st office internet
22233	COURTLAND MART	19-Apr-23	\$645.23	gas
22234	G & S MANUFACTURING	19-Apr-23	\$1,200.00	fire hall drying rack
22235	MN LIFE INS COMPANY	19-Apr-23	\$10.00	dave life ins – mar, apr

22236	NICOLLET COUNTY ATTORNEY	19-Apr-23	\$213.75	co attorney fees dangerous dog incident
22237	RIVERBEND BUSINESS PRODUCTS	19-Apr-23	\$1,566.60	utility billing envelopes
22238	XCEL ENERGY	19-Apr-23	\$2,215.51	office,firehall,wtrtwr,park,lifts,wtrplt,mainshed,st lights
22239	Void	VOID	VOID	VOID
22240	ABELS ELECTRIC	03-May-23	\$328.87	water plant repairs
22241	BOLTON & MENK, INC	03-May-23	\$646.00	bidding assistance sewer televising project
22242	CLEARWAY COMMUNITY SOLAR LLC	03-May-23	\$1,543.46	solar subscription
22243	COMCAST, INC	03-May-23	\$93.37	community center, fire hall internet
22244	DAKOTA SUPPLY GROUP	03-May-23	\$163.45	valve box lid grabber, curb stop key
22245	GOPHER STATE ONE-CALL	03-May-23	\$16.20	12 tickets
22246	LOFFLER	03-May-23	\$72.34	mfp maintenance 4/24-5/23/23, color copies
22247	LUEPKE OIL & TRUCKING LLC	03-May-23	\$122.06	gas
22248	NICOLLET COUNTY	03-May-23	\$32.00	main st office prop, solid waste fee
22249	Nuvera	03-May-23	\$514.86	office,firehall,lifts,wells,wtr twr,wtr plnt internet
22250	POWDER WERKS SANDBLASTING, LLC	03-May-23	\$300.00	paint fire department drying racks
22251	RUNNINGS SUPPLY, INC.	03-May-23	\$119.25	shop & fire hall maintenance supplies
22252	Holm, Julie	04-May-23	\$918.65	Payroll 4/16-4/29/23
22253	Ubel, David	04-May-23	\$2,020.57	Payroll 4/16-4/29/23
22254	Voges, Jessie	04-May-23	\$553.37	Payroll 4/16-4/29/23
			\$38,919.17	

Council Reports: NONE

Mayor Report: Attended meeting with Seth Greenwood from Nicollet County along with our engineer Joe Duncan and consulting firm Stonebrooke regarding turn back of Highway 14. Nicollet County has begun a study evaluating the highway from CSAH 24(4<sup>th</sup> Street) East to existing CSAH 25 and what work would be required when the state turns it to the County. Since the county has been through this process previously, they feel it is beneficial to spend the money up front and be prepared to negotiate agreement when the state contacts them regarding the turn back. Mayor Poehler would like to join the study and have western portion that will be turned to the City also evaluated, by making this a joint effort costs should be less than the city retaining a firm on its own.

Planning Commission Notes: Clerk Holm provided draft of proposed ordinance on mobile food units to gather comments for public hearing at next planning commission meeting on May 18<sup>th</sup>.

Clerk Report: Clerk reports participating in city wide garage sales selling nine office chairs and one desk for total of \$190, the cost of ad was \$10. Clerk has a complaint from shed owner on Collin Drive as to being charged higher base fee for water than residential. The county lists them as residential non-homestead, the designated area is industrial. Council discusses how these classifications are determined at the county. Council is in agreement, the area is industrial with warehouses allowed regardless of use of business or personal storage. Industrial areas are charged higher base rate fee and tax. Clerk reports the office will be closed Monday May 29<sup>th</sup> for the Memorial Day holiday.

Clerk Holm has also provided some FYI information (Facebook post) for council regarding The Crow Bar & Grill holding Classic Car & Bike night beginning Friday May 5<sup>th</sup>. City was not made aware of this event and has no regulations as they have not asked for street to be blocked. Their post did ask people to be respectful to not block driveways or other business parking.

Clerk Holm provided FYI note regarding House and Senate passing Adult Use Cannabis Bill. The bill is assigned to conference committee. Clerk reminds council of passing moratorium ordinance on THC sales. Nicollet County is working on ordinance for stricter control of THC sales based on last year's bill that passed.

Public Utilities: Dave asks for guidance on resident that was given shut off notice and then paid only a portion and are still past due. The ordinance is they are to make arrangements for partial payments with council or they will be shut off. The ordinance also states mailing the notices, Clerk had mail returned as he was not picking up mail from box. Notices were put on door. Council directs clerk to follow procedures and if no payment or only partial, water will be shut off. Chief Ubel has received a request for in town resident to do a controlled burn on CRP acres. The area is small, size of the council chambers and would take 5-10 minutes and total of an hour. Council has mixed agreement on allowing, but are okay with notice to neighbors.

Dave has questions regarding water drainage design on sheds along Highway 14 east of Dayton Freight Lines terminal. The design provided when the permits were applied for is not how it is now. Council directs Dave to remind them to follow the design provided previously.

Dave reports sewer televising will begin in a few weeks, Councilmember Rodewald requests notice should go out the residents to be made aware.

**Rodewald made a motion to adjourn. Kraus seconded the motion. Motion carried with all in favor.**

Meeting adjourned 8:10 pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,

Signed: \_\_\_\_\_  
Al Poehler, Mayor

Attest: \_\_\_\_\_  
Julie Holm, City Clerk