

Mission of the City of Courtland

We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.

City Council Minutes

Regular Meeting

June 6, 2024

Members Present: Mayor Al Poehler
Council Member Pam Rodewald
Council Member Paul Bode

Members Absent: Council Member Ralph Bents
Council Member Justin Kraus

Others Present: Julie Holm Dave Ubel Zach Kuck Tom Suess John Stadick Karen Fluegge

The regular city council meeting was called to order by Mayor Poehler at 7:00 pm on June 6, 2024 in the Council chambers in City Hall.

Rodewald made a motion to approve the agenda. Bode seconded the motion. The motion carried with all in favor.

Bode made a motion to approve May 2, 2024, regular Council minutes. Rodewald seconded the motion. Motion carried with all in favor.

Rodewald made a motion to approve monthly bills. Bode seconded the motion. Motion carried with all in favor.

Check#	Vendor	DATE	\$AMT	Description
EFT	MICROSOFT-VOID	16-May-24	\$0.00	office 365 subscriptionx2VOID
EFT	MICROSOFT	08-May-24	\$24.20	office 365 subscription X2
EFT	IRS	30-May-24	\$908.84	federal payroll taxes
EFT	MN DEPT OF REVENUE	30-May-24	\$165.00	mn payroll taxes
EFT	PERA	30-May-24	\$562.67	PERA contributions
22721	Holm, Julie	16-May-24	\$965.72	Payroll 4/28-5/11/24
22722	Ubel, David	16-May-24	\$1,503.70	Payroll 4/28-5/11/24
22723	Voges, Jessie	16-May-24	\$628.55	Payroll 4/28-5/11/24
22724	CITY OF COURTLAND	16-May-24	\$306.10	fire hall, comm center, main shed, city office utilities
22725	CITY OF NEW ULM	16-May-24	\$7,212.20	flow to new ulm
22726	CLIFTONLARSONALLEN	16-May-24	\$3,051.30	audit services YE2023
22727	COURTLAND MART	16-May-24	\$474.48	gas
22728	HACH COMPANY	16-May-24	\$127.09	water plant supplies
22729	LUEPKE OIL & TRUCKING LLC	16-May-24	\$157.44	gas
22730	UNITED NATURAL GAS	16-May-24	\$441.66	main shed, water plant, fire hall, city office natural gas
22731	XCEL ENERGY	20-May-24	\$1,508.22	office,firehall,wtrtwr,park,lifts,wtrplt,mainshed,st lights
22732	Holm, Julie	30-May-24	\$937.43	Payroll 5/12-5/25/24
22733	Ubel, David	30-May-24	\$1,430.66	Payroll 5/12-5/25/24
22734	Voges, Jessie	30-May-24	\$661.50	Payroll 5/12-5/25/24
22735	Ubel, David	30-May-24	\$1,527.97	Supplemental Payroll PTO payout
EFT	COMCAST, INC	02-Jun-24	\$94.59	main st office internet
EFT	MICROSOFT	08-Jun-24	\$17.71	office 365 subscription x2
EFT	IRS	13-Jun-24	\$1,431.94	federal payroll taxes
EFT	MN DEPT OF REVENUE	13-Jun-24	\$274.00	mn payroll taxes
EFT	PERA	13-Jun-24	\$562.30	PERA contributions
EFT	COMCAST, INC	14-Jun-24	\$96.59	comm center, fire hall internet
22736	BADGER METER	05-Jun-24	\$100.24	beacon web program support meter reading 386 units
22737	BLETHEN BERENS	05-Jun-24	\$200.00	review const agmt and letter collin dr, email to Mayor on Kuester statu
22738	BOLTON & MENK, INC	05-Jun-24	\$4,846.00	collin dr project eng svcs
22739	CLEARWAY COMMUNITY SOLAR LLC	05-Jun-24	\$2,054.48	solar subscription
22740	COURTLAND COMMUNITY CENTER	05-Jun-24	\$3,000.00	annual contribution
22741	HAWKINS,INC	05-Jun-24	\$1,938.08	water plant chemicals

22742	HEARTLAND TIRE	05-Jun-24	\$59.81	repair tire
22743	JP PLUMBING & HEATING	05-Jun-24	\$159.53	water plant supplies
22744	LAFAYETTE EXCAVATING, INC	05-Jun-24	\$490.00	Grading 446 th Street
22745	LOFFLER	05-Jun-24	\$63.20	mfp maintenance, copies
22746	LUEPKE OIL & TRUCKING LLC	05-Jun-24	\$177.86	gas - dave
22747	METERING & TECHNOLOGY SOLUTION	05-Jun-24	\$2,819.66	meters
22748	MN LIFE INS COMPANY	05-Jun-24	\$5.00	dave life ins
22765	MR PAVING	05-Jun-24	\$3,162.18	gravel 103 highview ct
22766	MINNESOTA VALLEY TESTING LABS	05-Jun-24	\$140.00	water testing after main break
22767	Nuvera	05-Jun-24	\$442.83	office, fire hall, lifts, wells, wtr twr, wtr plnt intnet
22768	RIVER VALLEY LAWN CARE	05-Jun-24	\$330.10	application crabgrass & fertilizer firehall & parks
22769	RUNNINGS SUPPLY, INC.	05-Jun-24	\$52.97	chainsaw/weed trimmer supplies
22770	COLUMN SOFTWARE PBC	05-Jun-24	\$42.54	ph notice MN Hardwoods CUP
22771	UNITED NATURAL GAS	05-Jun-24	\$199.45	main shed, water plant, fire hall, city office natural gas
			\$45,355.79	

Public Utilities Report:

Dave reports on estimates from Bolton and Menk for Wishbone Way and Stony Point. The estimate for Wishbone Way is \$77,705 without engineering to install a twelve inch pipe with a catch basin between each house and continue to use the existing culverts. Council discussion with homeowners present how to proceed. Homeowners can create petition with 70% of the 15 properties affected in favor to move forward, those present will work on this and get back to city clerk if they would like to proceed.

Dave and Justin met engineers on Stony Point, the estimate for work is \$55,000 that was previously estimated at \$25,000 and was voted down several years ago. Since the paving of the road the water drainage has changed over years and property at end of cul-de-sac 121 Stony Point, has been taking most of water. The water previously was directed towards 124 Stony Point. Dave has another alternative he would like to pursue with Ellingson Drainage Company to plow a tile line and catch basin between 117 and 121 Stony Point along property line to east and cut through driveway of 117 Stony Point and install tile and catch basin south of the driveway.

Dave provides copy of notice sent to some homeowners that have been calling him of reduced water pressure in their houses. The test results show that there is the recommended pressure coming into their homes, the lowered pressure is a result inside the homes and would need to be resolved by inspections of water lines and faucets by the homeowners. Rodewald made a comment that these calls should be directed to city office as these are non-emergency. Dave should not have to take these calls after hours when he needs downtime too. Mayor Poehler would like to remind citizens that these calls need to come through the office and be respectful of city employees.

Dave asks on status of addressing fixing broken, cracked sewer lines. One in particular has clear infiltration. Discussion to send notices to known problem and continue to work through videos to identify issues.

The property at 324 Main Street has been sold and will be fixed up. Dave has question for council if they would like to purchase before work begins to remove house and use for parking and snow storage. Council discussion leads they are not interested in that property over the junky lot on Foothills Rd.

Dave comments on fire pit use at property on Main Street. The property owner had fire going all day and Councilmember Rodewald received complaints. This brings up ordinance enforcement by Nicollet County Sheriff and needing to contract with them.

Fire Department Temporary On Sale Liquor License. The fire department is requesting approval of Temporary On Sale Liquor License for fundraiser being held at the Community Center August 17, 2024.

Rodewald made a motion to approve Temporary On Sale Liquor License for Fire Department Fundraiser August 17, 2024. Bode seconded the motion. Motion carried with all in favor.

Council Reports: Councilmember Rodewald has been contacted regarding noise ordinance. Loud trucks and jake braking on main street, also enforcement for resident that revs engine while sitting at shop on Main Street and also excessive acceleration on Red Shoe Drive along Main Street and out to roundabouts and back into town. Council discuss inviting Sheriff Lange to discuss having Nicollet County deputies patrol city for enforcement of ordinances.

Councilmember Bode asks on status of light highlighting the water tower. Dave reports he is continuing to work on this. Bode also had question on status of new chairs for community center. Dave reports they have not come in and is looking for new company to order from.

Mayor Report: None

Street Committee: Collin Drive project is pushed back to August start date so dust treatment has been done. Dave reports on 531st Avenue fix from construction trucks. Bode has concerns of gravel washing onto new streets in Kuester addition. Poehler has provided information to city attorney to send letter of non-completion of development agreement.

Councilmember Rodewald gave update on new park equipment for Main Street Park. Clerk Holm signed the quote from Midwest Playscapes for a total of \$107,740. This includes unloading equipment, install and package materials disposal. The new sidewalk project is not expected to be completed until August or later but the equipment can be installed before. Discussion is to wait until youth ball season is completed late July before taking out old equipment. Rodewald will work with Dave to coordinate removal and making the site ready. Plans are to share photos on social media to let neighbors know what to expect.

Clerk presents annual liquor license renewals for Swany's and The Crow Bar and Grill. Each have submitted paperwork needed and paid fees.

Rodewald made a motion to approve Swany's 2024-2025 Liquor License renewal. Bode seconded the motion. Motion carried with all favor.

Rodewald made a motion to approve The Crow Bar & Grill 2024-2025 Liquor License renewal. Bode seconded the motion. Motion carried with all in favor.

Clerk Holm presents Resolution 24-113 Sioux Trails Ducks Unlimited Raffle Drawing, Bingo Event at Fire Department Fund Raiser. **Rodewald made a motion to approve Resolution 24-113 Resolution Approving Raffle Drawing and Bingo Event. Bode seconded the motion. Motion carried with all in favor.**

RESOLUTION 24-113
RESOLUTION APPROVING RAFFLE DRAWING AND BINGO EVENT

The City of Courtland on the sixth day of June 2024 approves the request from Sioux Trails Ducks Unlimited to allow a drawing for a Raffle and conduct a Bingo Event to be held on August 17, 2024 at the Courtland Community Center. Adopted by the City Council for the City of Courtland unanimously on the 6th day of June 2024.

Planning Commission forwarded Conditional Use Permit for MN Hardwoods LLC to operate gravel crushing operations at their property. Public hearing was held with one visitor, conditions were discussed. Clerk has prepared Resolution 24-112 Approval of Conditional Use Permit Gravel Crushing Operations for Franklin Kilibarda, MN Hardwoods LLC. Discussion on length time to include for conditions, agreement to six months. Additional condition of all material for operations must be on site at permit issuance. Hours of operations; change to weekdays, no operation Saturday and Sunday. **Bode made a motion to approve Resolution 24-112 Approval of Conditional Use Permit for Franklin Kilibarda, MN Hardwoods, LLC. Rodewald seconded the motion. Motion carried with all in favor.**

RESOLUTION 24-112

**Approval of Conditional Use Permit of Gravel Crushing Operations for
Franklin Kilibarda, MN Hardwoods LLC**

WHEREAS, Minnesota Statute 462.3595 authorizes and Section 303.13 Subd 6 of the Courtland City Code allows the approval of a conditional use permit (CUP) under certain circumstances;

WHEREAS, on April 29, 2024, Franklin Kilibarda owner MN Hardwoods LLC applied for a gravel crushing operations Conditional Use Permit

WHEREAS, the zoning designation of the site is I-2, Industrial;

WHEREAS, on May 16, 2024, the Courtland Planning Commission held a public hearing for the proposed CUP;

WHEREAS, the proposed CUP is for gravel crushing operation on a certain portion of property;

WHEREAS, neighboring property owners provided concerns about safety, noise, and dust control;

WHEREAS, the Planning Commission recommended the Council approve a conditional use permit for gravel crushing operations with conditions;

WHEREAS, on June 6, 2024, the City Council considered the application and discussed it with Franklin Kilibarda;

AND WHEREAS, the City of Courtland desires to protect the public health, safety, and welfare;

NOW, THEREFORE, BE IT RESOLVED THAT, the City of Courtland grants a conditional use permit for gravel crushing operations at the following property with the following conditions:

The part of Lot 5, Block 1, Robert Zimmerman Plat in the City of Courtland, Nicollet County, Minnesota being 400.00 feet northerly and easterly of the following lines to-wit;

The northerly line of Lots 7 through 13 inclusive, High View Subdivision, according to the plat thereof on file with Nicollet County Recorder.

1. This CUP becomes void if not recorded at their expense by Franklin Kilibara of MN Hardwoods LLC at the Nicollet County Recorder's Office within 60 days of its approval. By recording this permit, Franklin Kilibarda of Mn Hardwoods LLC, indicate their agreement to abide by the conditions herein.
2. The CUP is valid for a period of 6 months upon approval and recording at the Nicollet County Recorder's Office.
3. Hours of operation will be weekdays 7:00am to 6:00pm, no operations on Saturday and Sunday. Implement appropriate dust control measures for all operations. Implement appropriate noise control measures.
4. All material must be on site at the time of permit issuance.
5. Upon completion of or termination of the permit, the ground surface of the land used shall be restored in conformity with approved reclamation plan as stated in previous CUP applications.

Passed by the City Council for the City of Courtland on the 6th day of June 2024.

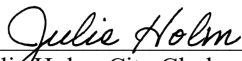
Clerk Report: The city office will be closed the afternoon of June 17 while the clerk attends clerk election training at Nicollet County. Wednesday June 19th for Juneteenth Holiday. July 4-9 for clerk vacation and Monday July 15 morning for election judge training for the 2024 elections.

Rodewald made a motion to adjourn. Bode seconded the motion. Motion carried with all in favor.

Meeting adjourned 8:40pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,


Julie Holm, City Clerk

Al Poehler, Mayor