

Agenda
Courtland City Council
Thursday, November 7, 2024 7:00pm
Courtland City Hall
329 Main Street

PUBLIC HEARING – COLLIN DRIVE ASSESSMENT ROLL

1. Call to Order
2. Roll Call-Attendance
3. Additions/Approval of the Agenda
4. Approval of Minutes- Regular CC
5. Presentation and Payment of Bills
6. Visitors

7. Reports
 - A. Public Utilities
 - B. Mayor and Council
 - C. Streets Committee
 - D. Planning Commission
 - E. City Clerk

8. Unfinished Business

9. New Business
 - Collin Drive Improvement Pay Estimate 3
 - Resolution 24-120 Resolution 2025 Courtland Rec Assn Fish Fry Raffle
 - Resolution 24-121 Approve Final Assessment Roll Collin Drive Improvements
 - Resolution 24-122 Resolution Relating to Financing, Establishing Compliance
 - Resolution 24-123 Resolution Canvassing of Election Results
 - Kuester Pit 2 Development

10. Adjournment

Mission of the City of Courtland

We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.

City Council Minutes

Regular Meeting

October 3, 2024

Members Present: Mayor Al Poehler
Council Member Pam Rodewald
Council Member Paul Bode
Council Member Ralph Bents
Council Member Justin Kraus

Members Absent:

Others Present: Julie Holm Dave Ubel Mark Fiemeyer Karen Fluegge Nathan Marti Greg Juberien Samantha Janni
Lisa Innevar John & Barb Olson Steve Kloeckl

The regular city council meeting was called to order by Mayor Poehler at 7:00 pm on October 3, 2024 in the Council chambers in City Hall.

Rodewald made a motion to approve the amended agenda. Kraus seconded the motion. The motion carried with all in favor.

Rodewald made a motion to approve September 5, 2024, regular Council minutes. Bode seconded the motion. Motion carried with all in favor.

Kraus made a motion to approve September 26, 2024 special Council WS minutes. Bents seconded the motion. Motion carried with all in favor.

Rodewald made a motion to approve monthly bills. Kraus seconded the motion. Motion carried with all in favor.

Check#	Vendor	DATE	\$AMT	Description
EFT	IRS	30-Sep-24	\$1,051.80	federal payroll taxes
EFT	MN DEPT OF REVENUE	30-Sep-24	\$193.00	mn payroll taxes
EFT	PERA	30-Sep-24	\$636.80	PERA contributions
22896	Holm, Julie	19-Sep-24	\$965.72	Payroll 9/1-9/14/24
22897	Ubel, David	19-Sep-24	\$1,479.35	Payroll 9/1-9/14/24
22898	Voges, Jessie	19-Sep-24	\$911.10	Payroll 9/1-9/14/24
22899	CITY OF COURTLAND	19-Sep-24	\$295.01	fire hall, comm center, main shed, city office utilities
22900	CITY OF NEW ULM	19-Sep-24	\$6,874.54	flow to new ulm
22901	CLEARWAY COMMUNITY SOLAR LLC	19-Sep-24	\$2,277.57	solar subscription
22902	LMC	19-Sep-24	\$363.00	membership dues Sept-Dec 2024
22903	RENT N SAVE PORTABLE SERVICES	19-Sep-24	\$230.00	porta potty rental - parks
22904	UNITED NATURAL GAS	19-Sep-24	\$46.81	main shed, firehall, wtr plant, city office natural gas
22905	XCEL ENERGY	19-Sep-24	\$1,318.61	office,firehall,wtrtwr,park,lifts,wtrplt,mainshed,st lights
			\$16,643.31	
EFT	COMCAST, INC	03-Oct-24	\$96.59	main st office internet
EFT	MICROSOFT	08-Oct-24	\$17.71	office 365 subscription
EFT	IRS	10-Oct-24	\$949.00	federal payroll taxes
EFT	MN DEPT OF REVENUE	10-Oct-24	\$173.00	mn payroll taxes
EFT	PERA	10-Oct-24	\$583.87	PERA contributions
22909	BADGER METER	03-Oct-24	\$61.64	beacon web program support meter reading 386 units
22910	BANYON DATA SYSTEMS, INC	03-Oct-24	\$3,305.00	annual module support
22911	COURTLAND FIRE DEPT RELIEF-GEN	03-Oct-24	\$3,000.00	annual contribution
22912	DAKOTA SUPPLY GROUP	03-Oct-24	\$269.15	meter box top hats
22913	GOPHER STATE ONE-CALL	03-Oct-24	\$13.50	10 tickets
22914	HAWKINS,INC	03-Oct-24	\$2,246.35	water plant chemical supplies(azone)
22915	IMMENSE IMPACT, LLC	03-Oct-24	\$665.00	annual city website support

22916	RIVER BEND BUSINESS PRODUCTS	03-Oct-24	\$15.13	colored paper fire department
22917	LAFAYETTE EXCAVATING, INC	03-Oct-24	\$210.00	road grading
22918	LOFFLER	03-Oct-24	\$63.34	mfp maintenance, color copies
22919	LUEPKE OIL & TRUCKING LLC	03-Oct-24	\$122.74	gas - dave, fuel - city truck
22920	MIDWEST PLAYSCAPES, INC	03-Oct-24	\$91,090.00	main st park equipment
22921	MN LIFE INS COMPANY	03-Oct-24	\$5.00	dave life insurance prem
22922	Nuvera	03-Oct-24	\$939.32	office, fire hall, lifts, wells, wtr twr, wtr plnt intnet
22923	PROKORE INSPECTIONS, LLC	03-Oct-24	\$468.68	remit permit fees
22924	UNITED NATURAL GAS	03-Oct-24	\$43.40	main shed, firehall, wtr plant, city office natural gas
			\$104,338.42	

EFT CITY OF COURTLAND-4M Fund 02-Oct-24 \$120,000.00 transfer to general checking for park updates

Dave reports he is working with the railroad to get materials to the washout area that has happened about halfway to New Ulm. Dave has also contacted electrician on putting up light for water tower illumination.

Councilmember Rodewald reports the new park equipment and mulch should be installed in the coming week. Dave reports the plan for concrete edging around the park is not going to work and a different plan for plastic edging will need to be considered and has been given option of used ones. Councilmember Rodewald would like to see them before agreeing to use them.

Councilmember Kraus inquires about bids for ditch cleaning project on Wishbone Way. Dave thought he would have them in time for tonight's meeting, but did not receive them.

Planning Commission: Holm reports highlights from the meeting. Commissioners are working on survey in regard to Comprehensive Plan update and spoke briefly about plans brought up at last council meeting regarding changing volleyball area to pickleball court.

City Clerk: Holm reminds council of Election Day November 5th and the office will be closed Monday November 11th for Veterans Day. Mayor Poehler asks about training or webinar in relation to protecting election judges. Clerk reports Jaci at Nicollet County has put together a plan for emergency.

Residents from Riverview Drive/Mary Lane were present to question rumors from last month meeting regarding possible development to land across the road from their properties. The main concern brought forth was water mitigation, residents are not opposed to development and growth but would like to know what is happening. Mayor Poehler address the audience that "nothing is currently happening". He was made aware that a developer is looking at possible development. The mention of the possibility was brought up during Planning & Zoning meeting as the commission is working on updating the comprehensive plan and what the future of developments are for the city. Residents Lisa Innvaer expressed concerns of the high ground water level for that area being considered as well as the overland flow and questioned if the comprehensive plan takes this into account for development.

Ordinance 24-102 Amending Salaries of the Mayor and Council. An increase was put in the budget during 2023 and approved but can not take effect until the next election cycle which would be 2025. Amending the ordinance is required to be effective.

Bents made a motion to approve Ordinance 24-102 Amending Salaries of the Mayor and Council. Rodewald seconded the motion. Motion carried with all in favor.

Ordinance No. 24-102

An Ordinance Amending Section 201.08 of the *Courtland City Code* by Amending the Salaries of the Mayor and City Council

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COURTLAND:

SECTION 1: That Section 201.08. Salaries. of the *Courtland City Code* is hereby amended so as to amend the salaries of the mayor and city council members, as follows:

The salary of the mayor shall be \$2400.00 per year or \$200.00 per month, and the salary of each city council member shall be \$1800.00 or \$150.00 per month. Said salaries shall be paid bi-annually for attendance or non-attendance for all regular meetings of the city council. In addition to said salaries, the mayor shall be paid \$80.00 for attendance of each special meeting of the city council, and each city council member shall be paid \$60.00 for attendance of each special meeting of the city council. Each public hearing, including those held on the same day as a meeting of the city council, shall be considered a separate special meeting of the city council.

SECTION 2: This Ordinance shall take effect and shall be in force as of the 1st of January 2025 and after its passage and publication.

Adopted by the City Council of the City of Courtland this 3rd day of October, 2024.

Signed: Al Poehler, Mayor

Attested: Julie Holm, City Clerk

Clerk Holm provides change order related to change to curb along County Road 24 as discussed during last month's meeting.

Rodewald made a motion to approve changes order 4 to 2024 Street & Storm Sewer Improvement project. Bents seconded the motion. Motion carried with all in favor.

Pay Request No 2 WW Blacktopping – 2024 Street & Storm Sewer Improvements is presented for approval. The projects are complete except for final wear course layer on Collin Drive.

Rodewald made a motion to approve Pay Request 2 WW Blacktopping in amount of \$205,066.32. Bents seconded the motion. Motion carried with all in favor.

Clerk Holm has received application for Raffle and Bingo event to be held at the Courtland Community Center February 1, 2025. Ordinance is for Council to approve gambling being held in the city.

Kraus made a motion to approve Resolution 24-118 Approving Raffle Drawing and Bingo Event for DerDeutsch Longbeards NWTF. Rodewald seconded the motion. Motion carried with all in favor.

RESOLUTION 24-118

RESOLUTION APPROVING RAFFLE DRAWING AND BINGO EVENT

The City of Courtland on the third day of October 2024 approves the request from DerDeutsch Longbeards NWTF to allow a drawing for a Raffle and conduct a Bingo Event to be held on February 1, 2025 at the Courtland Community Center.

Adopted by the City Council for the City of Courtland unanimously on the 3rd day of October 2024.

Signed: Al Poehler, Mayor

Attest: Julie Holm, City Clerk

Resolution 24-119 is presented to call for public hearing on final assessment for Collin Drive Improvement Project. Included in the resolution are the notice for paper and letters that will be sent to individual property owners with their amount of assessment and the actual assessment roll. Discussion on final numbers versus preliminary roll.

Kraus made a motion to approve Resolution 24-119 Resolution Calling for Public Hearing on Final Assessment for the 2024 Collin Drive Improvement Project. Rodewald seconded the motion.

COURTLAND CITY COUNCIL

RESOLUTION 24-119

RESOLUTION CALLING FOR PUBLIC HEARING ON FINAL ASSESSMENT
FOR THE 2024 COLLIN DRIVE IMPROVEMENT PROJECT

WHEREAS, The City Engineer and City Clerk have prepared an assessment roll for the 2024 Collin Drive Improvement Project and said proposed assessment roll is on file with the City Clerk and open to public inspection;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Courtland, Minnesota, as follows:

1. The City Clerk shall publish notice that this Council will meet to consider the proposed assessments on Thursday, November 7, 2024 at 7:00 p.m. at City Hall, 329 Main Street, Courtland, MN. The published notice shall be in substantially the form set forth on Exhibit A attached hereto.
2. A copy of the notice in substantially the form set forth in Exhibit B attached hereto shall be mailed to the owners of each parcel of property described in the assessment roll.
3. Said notice attached as Exhibit A hereto shall be published by the City Clerk in the official newspaper at least two weeks prior to the hearing and the notice attached hereto as Exhibit B shall be mailed by the City Clerk to the owners of each parcel described in the assessment roll.
4. If the adopted assessment differs from the proposed assessment as to any particular lot, piece or parcel of land, the City Clerk shall mail to the owner a notice stating the amount of the adopted assessment. Owners must also be notified by mail of any changes adopted by the Council in interest rates or prepayment requirements from those contained in the mailed notice of the proposed assessment.

The adoption of the foregoing resolution was duly moved by Councilmember Rodewald and seconded by Councilmember Kraus and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same: NONE

Whereupon said resolution was declared duly passed and adopted. Dated this 3rd day of October 2024

Signed: Al Poehler, Mayor

ATTEST: Julie Holm, City Clerk

Councilmember Rodewald has prepared a draft to present to Nicollet County Sheriff in regard to contracting. Discussion on what council is looking for. The main objective is code enforcement of nuisances that repeatedly happen at same location. Calls for enforcement will need to come from council or city staff. Additionally, do we need to create a fee schedule of fines. Sheriff Lange will come to November council meeting to discuss more.

Bents made a motion to adjourn. Kraus seconded the motion. Motion carried with all in favor.

Meeting adjourned 8:08pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,

Julie Holm, City Clerk

Al Poehler, Mayor

Check#	Vendor	DATE	\$AMT	Description
EFT	IRS	31-Oct-24	\$923.91	federal payroll taxes
EFT	MN DEPT OF REVENUE	31-Oct-24	\$168.00	mn payroll taxes
EFT	PERA	31-Oct-24	\$570.62	PERA contributions
22925	BOLTON & MENK, INC	09-Oct-24	\$14,488.00	engineering svcs collin drive improvement project
22926	CITY OF COURTLAND	09-Oct-24	\$283.86	fire hall, comm center, main shed, city office utilities
22927	IN CONTROL, INC	09-Oct-24	\$409.50	WTP System support - Eng Svcs - unscheduled
22928	RENT N SAVE PORTABLE SERVICES	09-Oct-24	\$230.00	porta potty rental - parks
22929	W W BLACKTOPPING, INC	09-Oct-24	\$205,066.32	pay request 2
22930	COURTLAND MART	10-Oct-24	\$513.74	gas - dave
22931	CITY OF NEW ULM	10-Oct-24	\$6,918.23	flow to new ulm
22932	Holm, Julie	16-Oct-24	\$1,060.61	Payroll 9/29-10/12/24
22933	Ubel, David	16-Oct-24	\$1,430.66	Payroll 9/29-10/12/24
22934	Voges, Jessie	16-Oct-24	\$691.43	Payroll 9/29-10/12/24
22935	Holm, Julie	31-Oct-24	\$937.43	Payroll 10/13-10/26/24
22936	Ubel, David	31-Oct-24	\$1,430.66	Payroll 10/13-10/26/24
22937	Voges, Jessie	31-Oct-24	\$615.42	Payroll 10/13-10/26/24
EFT	COMCAST, INC	04-Nov-24	\$96.59	main st office internet
EFT	MICROSOFT	08-Nov-24	\$17.71	office 365 subscription
EFT	IRS	14-Nov-24	\$893.09	federal payroll taxes
EFT	MN DEPT OF REVENUE	14-Nov-24	\$162.00	mn payroll taxes
EFT	PERA	14-Nov-24	\$554.35	PERA contributions
22938	BADGER METER	06-Nov-24	\$61.64	beacon web program support meter reading 386 units
22939	BOLTON & MENK, INC	06-Nov-24	\$12,816.50	eng svcs collin drive improv proj
22940	CLEARWAY COMMUNITY SOLAR LLC	06-Nov-24	\$2,175.41	solar subscription
22941	FILZEN EXCAVATION LLC	06-Nov-24	\$268.44	skid loader rental main st park improvements
22942	FLOW MEASUREMENT AND CONTROL	06-Nov-24	\$452.00	certification lift station pumps
22943	GOPHER STATE ONE-CALL	06-Nov-24	\$27.00	20 tickets
22944	JR REINHART	06-Nov-24	\$442.00	ditch mowing
22945	HAWKINS, INC	06-Nov-24	\$1,598.08	water plant chemical supplies
22946	LEAGUE OF MINNESOTA CITIES	06-Nov-24	\$122.25	Adobe subscription
22947	LOFFLER	06-Nov-24	\$64.10	mfp maintenance, color copies
22948	LUEPKE OIL & TRUCKING LLC	06-Nov-24	\$384.51	gas- Dave, fuel city truck and lift station generator
22949	MIDWEST PLAYSCAPES, INC	06-Nov-24	\$24,482.50	playground equip installation, edging mat main st park
22950	Nuvera	06-Nov-24	\$590.15	office, fire hall, lifts, wells, wtr twr, wtr plnt intnet
22951	PROKORE INSPECTIONS, LLC	06-Nov-24	\$60.70	remit sept & oct permit fees
22952	QUALITY FLOW SYSTEMS INC	06-Nov-24	\$1,571.00	field labor grinder pump removal - 122 Stony Point
22953	RIVER VALLEY LAWN CARE	06-Nov-24	\$330.10	fall fertilizer application fire hall, parks
22954	RUNNINGS SUPPLY, INC.	06-Nov-24	\$271.87	supplies grinder pump removal - 122 stony point
22955	COLUMN SOFTWARE PBC	06-Nov-24	\$192.13	ph notice collin dr assessments
22956	UNITED NATURAL GAS	06-Nov-24	\$132.00	main shed, firehall, wtr plant, city office natural gas
22957	WW BLACKTOPPING	06-Nov-24	\$20,598.61	pay request 3
22958	CENTURY FENCE COMPANY	06-Nov-24	\$3,343.00	fence replacement along co rd 24
22959	COURTLAND MART	06-Nov-24	\$415.14	gas- Dave(378.76), mower(29.96), bath supplies(6.42)
22960	DAVE UBEL	06-Nov-24	\$1,530.24	remimburse hotel fees chiefs conference(2 rooms)
			\$309,391.50	
	CITY OF COURTLAND 4MFUND TXFR		\$ 120,000.00	transfer funds from savings for park project
	CITY OF COURTLAND 4MFUND TXFR		\$ 205,000.00	transfer funds from savings for collin dr proj

Contractor's Application for Payment

Owner: <u>City of Courtland</u>	Owner's Project No.: _____
Engineer: <u>Bolton & Menk, Inc.</u>	Engineer's Project No.: <u>OM1.132644</u>
Contractor: <u>W.W. Blacktopping, Inc.</u>	Agency's Project No.: _____
Project: <u>2024 Street & Storm Sewer Improvements</u>	
Contract: _____	
Application No.: <u>3</u>	Application Date: <u>10/28/2024</u>
Application Period: From <u>9/21/2024</u> to <u>10/25/2024</u>	

1. Original Contract Price		\$	534,200.15
2. Net change by Change Orders		\$	(65,347.90)
3. Current Contract Price (Line 1 + Line 2)		\$	468,852.25
4. Total Work completed and materials stored to date (Sum of Column H Unit Price Total and Column M Stored Materials)		\$	415,985.13
5. Retainage			
a. <u>5%</u> X <u>\$ 415,985.13</u> Work Completed		\$	20,799.26
b. _____ X <u>\$ -</u> Stored Materials		\$	-
c. Total Retainage (Line 5.a + Line 5.b)		\$	20,799.26
6. Amount eligible to date (Line 4 - Line 5.c)		\$	395,185.87
7. Less previous payments		\$	374,587.26
8. Amount due this application		\$	20,598.61
9. Balance to finish, including retainage (Line 3 - Line 4)		\$	52,867.12

Contractor's Certification


The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

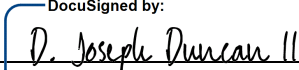
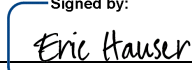
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: W.W. Blacktopping, Inc. , 700 Industrial Road, Mankato, MN 56001

Signature:  **Date:** October 28, 2024

Name: Mitchell Wolff **Title:** President

Recommended by Engineer

<p>By: <u></u></p> <p>Name: <u>D. Joseph Duncan II, P.E.</u></p> <p>Title: <u>City Engineer</u></p> <p>Date: <u>October 28, 2024</u></p>	<p>Signed by: <u></u></p> <p>Name: <u>Eric J. Hauser, P.E.</u></p> <p>Title: <u>Project Engineer</u></p> <p>Date: <u>October 29, 2024</u></p>
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Approved by Owner

By: _____

Name: Julie Holm

Title: City Clerk

Date: _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Courtland	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	OM1.132644
Contractor:	W.W. Blacktopping, Inc.	Contractor's Project No.:	
Project:	2024 Street & Storm Sewer Improvements	Agency's Project No.:	
Contract:			

Application No.: 3 **Application Period:** From 09/21/24 to 10/25/24 **Application Date:** 10/28/24

A	B	C	D	E	F	G	H	I	J	K
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		% of Value of Item (J / F) (%)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	
Original Contract										
BASE BID SCHEDULE 1: 2024 COLLIN DRIVE IMPROVEMENTS										
1	MOBILIZATION	1.00	LUMP SUM	17,000.00	17,000.00	0.70	11,900.00	0.90	15,300.00	90%
2	CLEARING	5.00	EACH	420.00	2,100.00	4.00	1,680.00	4.00	1,680.00	80%
3	GRUBBING	5.00	EACH	155.00	775.00	4.00	620.00	4.00	620.00	80%
4	REMOVE CASTING	1.00	EACH	140.00	140.00	1.00	140.00	1.00	140.00	100%
5	REMOVE DRAINAGE STRUCTURE	1.00	EACH	500.00	500.00	1.00	500.00	1.00	500.00	100%
6	SALVAGE SIGN	1.00	EACH	70.00	70.00	1.00	70.00	1.00	70.00	100%
7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	59.00	LIN FT	4.95	292.05	63.00	311.85	63.00	311.85	107%
8	REMOVE SEWER PIPE (STORM)	190.00	LIN FT	12.00	2,280.00	182.00	2,184.00	182.00	2,184.00	96%
9	REMOVE CURB AND GUTTER	15.00	LIN FT	8.00	120.00	13.00	104.00	13.00	104.00	87%
10	REMOVE BITUMINOUS PAVEMENT	84.00	SQ YD	11.50	966.00	87.00	1,000.50	87.00	1,000.50	104%
11	REMOVE RIPRAP	20.00	CU YD	30.00	600.00	20.00	600.00	20.00	600.00	100%
12	EXCAVATION - COMMON	4,805.00	CU YD	8.15	39,160.75	4,805.00	39,160.75	4,805.00	39,160.75	100%
13	EXCAVATION - SUBGRADE	334.00	CU YD	8.85	2,955.90	-	-	-	-	-
14	COMMON EMBANKMENT (CV)	105.00	CU YD	8.50	892.50	105.00	892.50	105.00	892.50	100%
15	STABILIZING AGGREGATE (CV)	334.00	CU YD	25.00	8,350.00	-	-	-	-	-
16	AGGREGATE SURFACING CLASS 2	141.00	TON	28.00	3,948.00	25.76	721.28	25.76	721.28	18%
17	COMMON LABORERS	10.00	HOUR	55.00	550.00	8.00	440.00	8.00	440.00	80%
18	3.0 CU YD SHOVEL	5.00	HOUR	135.00	675.00	5.00	675.00	5.00	675.00	100%
19	DOZER	5.00	HOUR	135.00	675.00	-	-	-	-	-
20	10 CU YD TRUCK	5.00	HOUR	95.00	475.00	2.00	190.00	2.00	190.00	40%
21	3.0 CU YD FRONT END LOADER	5.00	HOUR	135.00	675.00	-	-	-	-	-
22	SKID LOADER	10.00	HOUR	125.00	1,250.00	10.00	1,250.00	10.00	1,250.00	100%
23	AGGREGATE BASE (CV) CLASS 5	990.00	CU YD	30.70	30,393.00	990.00	30,393.00	990.00	30,393.00	100%
24	INSTALL AGGREGATE BASE (CV)	990.00	CU YD	9.60	9,504.00	386.00	3,705.60	386.00	3,705.60	39%
25	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C)	440.00	TON	75.25	33,110.00	-	-	-	-	-
26	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3;B)	1,180.00	TON	68.50	80,830.00	1,070.50	73,329.25	1,070.50	73,329.25	91%
27	DRAIN TILE	50.00	LIN FT	15.00	750.00	-	-	-	-	-
28	12" STORM SEWER	46.00	LIN FT	68.00	3,128.00	46.00	3,128.00	46.00	3,128.00	100%
29	15" STORM SEWER	324.00	LIN FT	69.00	22,356.00	324.00	22,356.00	324.00	22,356.00	100%
30	CONNECT TO EXISTING STORM SEWER	2.00	EACH	665.00	1,330.00	2.00	1,330.00	2.00	1,330.00	100%
31	CONNECT INTO EXISTING DRAINAGE STRUCTURE	1.00	EACH	665.00	665.00	1.00	665.00	1.00	665.00	100%
32	8"X4" SADDLE	8.00	EACH	2,810.00	22,480.00	-	-	-	-	-
33	4" SANITARY SEWER SERVICE (TRENCHLESS)	580.00	LIN FT	43.00	24,940.00	-	-	-	-	-
34	ADJUST VALVE BOX	1.00	EACH	200.00	200.00	-	-	-	-	-
35	1" CORPORATION STOP	10.00	EACH	1,250.00	12,500.00	1.00	1,250.00	1.00	1,250.00	10%
36	1" CURB STOP & BOX	10.00	EACH	440.00	4,400.00	1.00	440.00	1.00	440.00	10%
37	1" WATER SERVICE (TRENCHLESS)	615.00	LIN FT	23.00	14,145.00	48.00	1,104.00	48.00	1,104.00	8%
38	4" POLYSTYRENE INSULATION	10.00	SQ YD	60.00	600.00	-	-	-	-	-

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Courtland
 Engineer: Bolton & Menk, Inc.
 Contractor: W.W. Blacktopping, Inc.
 Project: 2024 Street & Storm Sewer Improvements
 Contract: _____

Owner's Project No.: _____
 Engineer's Project No.: OM1.132644
 Contractor's Project No.: _____
 Agency's Project No.: _____

Application No.: 3 Application Period: From 09/21/24 to 10/25/24 Application Date: 10/28/24

A Bid Item No.	B Description	C Contract Information				D Previous Estimate		E Work Completed		F % of Value of Item (J / F) (%)
		G Item Quantity	H Units	I Unit Price (\$)	J Value of Bid Item (C X E) (\$)	K Quantity Previous Estimate	L Value Previous Estimate	M Estimated Quantity Incorporated in the Work	N Value of Work Completed to Date (E X G) (\$)	
39	CASTING ASSEMBLY	9.00	EACH	815.00	7,335.00	8.00	6,520.00	8.00	6,520.00	89%
40	ADJUST FRAME AND RING CASTING	4.00	EACH	360.00	1,440.00	-	-	-	-	-
41	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	11.70	LIN FT	605.00	7,078.50	12.40	7,502.00	12.40	7,502.00	106%
42	CASTING ASSEMBLY SPECIAL	4.00	EACH	180.00	720.00	-	-	-	-	-
43	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1 (2'X3')	20.80	LIN FT	465.00	9,672.00	20.90	9,718.50	20.90	9,718.50	100%
44	CONCRETE CURB AND GUTTER DESIGN B618	2,440.00	LIN FT	20.20	49,288.00	2,454.00	49,570.80	2,454.00	49,570.80	101%
45	TRAFFIC CONTROL	1.00	LUMP SUM	2,000.00	2,000.00	0.70	1,400.00	0.90	1,800.00	90%
46	INSTALL SIGN	1.00	EACH	300.00	300.00	1.00	300.00	1.00	300.00	100%
47	STABILIZED CONSTRUCTION EXIT	1.00	LUMP SUM	665.00	665.00	-	-	-	-	-
48	EROSION CONTROL SUPERVISOR	1.00	LUMP SUM	500.00	500.00	-	-	-	-	-
49	STORM DRAIN INLET PROTECTION	8.00	EACH	110.00	880.00	7.00	770.00	7.00	770.00	88%
50	SEDIMENT CONTROL LOG TYPE COMPOST	710.00	LIN FT	2.95	2,094.50	-	-	-	-	-
51	COMMON TOPSOIL BORROW (LV)	510.00	CU YD	22.00	11,220.00	788.00	17,336.00	788.00	17,336.00	155%
52	FERTILIZER TYPE 3	250.00	POUND	1.00	250.00	-	-	294.00	294.00	118%
53	ROLLED EROSION PREVENTION CATEGORY 20	4,085.00	SQ YD	1.70	6,944.50	-	-	4,721.00	8,025.70	116%
54	SEEDING	0.90	ACRE	2,250.00	2,025.00	-	-	0.98	2,205.00	109%
55	SEED MIXTURE 25-131	255.00	POUND	3.25	828.75	-	-	323.00	1,049.75	127%
56	RAPID STABILIZATION METHOD 3	5.10	MGAL	450.00	2,295.00	-	-	-	-	-
ADD ALTERNATE NO. 1 SCHEDULE 2: 4TH STREET (CSAH 24) SIDEWALK										
57	MOBILIZATION	1.00	LUMP SUM	3,550.00	3,550.00	0.70	2,485.00	0.90	3,195.00	90%
58	REMOVE CURB AND GUTTER	30.00	LIN FT	4.00	120.00	30.00	120.00	30.00	120.00	100%
59	SALVAGE SIGN	4.00	EACH	70.00	280.00	4.00	280.00	4.00	280.00	100%
60	REMOVE CASTING	1.00	EACH	125.00	125.00	1.00	125.00	1.00	125.00	100%
61	REMOVE DRAINAGE STRUCTURE	1.00	EACH	500.00	500.00	1.00	500.00	1.00	500.00	100%
62	REMOVE SIGN PANEL	1.00	EACH	70.00	70.00	1.00	70.00	1.00	70.00	100%
63	REMOVE CONCRETE DRIVEWAY PAVEMENT	5.50	SQ YD	24.00	132.00	5.70	136.80	5.70	136.80	104%
64	COMMON EXCAVATION (P)	82.00	CU YD	21.00	1,722.00	82.00	1,722.00	82.00	1,722.00	100%
65	COMMON EMBANKMENT (P)	71.00	CU YD	10.50	745.50	71.00	745.50	71.00	745.50	100%
66	12" RC PIPE SEWER 3006 CLASS V	35.00	LIN FT	110.00	3,850.00	37.00	4,070.00	37.00	4,070.00	106%
67	CONNECT TO EXISTING STORM SEWER	1.00	EACH	500.00	500.00	1.00	500.00	1.00	500.00	100%
68	CASTING ASSEMBLY	2.00	EACH	760.00	1,520.00	2.00	1,520.00	2.00	1,520.00	100%
69	CONST DRAINAGE STRUCTURE DESIGN H	2.50	LIN FT	730.00	1,825.00	1.80	1,314.00	1.80	1,314.00	72%
70	6" CONCRETE WALK	1,828.00	SQ FT	9.20	16,817.60	1,792.00	16,486.40	1,792.00	16,486.40	98%
71	CONCRETE CURB & GUTTER DESIGN B618	30.00	LIN FT	36.50	1,095.00	-	-	-	-	-
72	TRUNCATED DOMES	11.00	SQ FT	38.00	418.00	12.00	456.00	12.00	456.00	109%
73	TRAFFIC CONTROL	1.00	LUMP SUM	2,000.00	2,000.00	0.70	1,400.00	0.90	1,800.00	90%
74	INSTALL SIGN PANEL	1.00	EACH	220.00	220.00	-	-	1.00	220.00	100%
75	INSTALL SIGN	3.00	EACH	225.00	675.00	-	-	3.00	675.00	100%
76	SEDIMENT CONTROL LOG TYPE WOOD FIBER	275.00	LIN FT	3.25	893.75	-	-	-	-	-
77	STORM DRAIN INLET PROTECTION	2.00	EACH	100.00	200.00	-	-	-	-	-

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Courtland	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	OM1.132644
Contractor:	W.W. Blacktopping, Inc.	Contractor's Project No.:	
Project:	2024 Street & Storm Sewer Improvements	Agency's Project No.:	
Contract:			

Application No.: 3 **Application Period:** From 09/21/24 to 10/25/24 **Application Date:** 10/28/24

A	B	C	D	E	F	G	H	I	J	K
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		% of Value of Item (J / F) (%)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	
78	COMMON TOPSOIL BORROW	50.00	CU YD	22.20	1,110.00	52.00	1,154.40	52.00	1,154.40	104%
79	FERTILIZER TYPE 3	15.00	POUND	1.00	15.00	-	-	30.00	30.00	200%
80	ROLLED EROSION PREVENTION CATEGORY 20	245.00	SQ YD	1.70	416.50	-	-	470.00	799.00	192%
81	SEEDING	0.05	ACRE	2,250.00	112.50	-	-	0.10	225.00	200%
82	SEED MIXTURE 25-151	15.00	POUND	3.00	45.00	-	-	33.00	99.00	220%
ADD ALTERNATE NO. 2: 4TH STREET (CSAH 24) TURN LANE										
83	PAVEMENT MARKING REMOVAL	146.00	LIN FT	2.75	401.50	-	-	146.00	401.50	100%
84	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	384.00	LIN FT	3.10	1,190.40	385.00	1,193.50	385.00	1,193.50	100%
85	REMOVE BITUMINOUS PAVEMENT	139.00	SQ YD	8.70	1,209.30	139.00	1,209.30	139.00	1,209.30	100%
86	EXCAVATION - COMMON	400.00	CU YD	12.80	5,120.00	400.00	5,120.00	400.00	5,120.00	100%
87	EXCAVATION - SUBGRADE	20.00	CU YD	14.00	280.00	-	-	-	-	-
88	COMMON EMBANKMENT (CV)	155.00	CU YD	11.00	1,705.00	155.00	1,705.00	155.00	1,705.00	100%
89	STABILIZING AGGREGATE (CV)	20.00	CU YD	25.00	500.00	-	-	-	-	-
90	AGGREGATE SURFACING CLASS 2	30.00	TON	33.50	1,005.00	30.00	1,005.00	30.00	1,005.00	100%
91	AGGREGATE BASE (CV) CLASS 5	240.00	CU YD	32.00	7,680.00	240.00	7,680.00	240.00	7,680.00	100%
92	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C)	50.00	TON	90.00	4,500.00	53.00	4,770.00	53.00	4,770.00	106%
93	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3;B)	210.00	TON	75.00	15,750.00	193.94	14,545.50	193.94	14,545.50	92%
94	SIGN TYPE C	6.25	SQ FT	75.00	468.75	6.25	468.75	6.25	468.75	100%
95	SEDIMENT CONTROL LOG TYPE COMPOST	80.00	LIN FT	2.85	228.00	60.00	171.00	60.00	171.00	75%
96	COMMON TOPSOIL BORROW (LV)	50.00	CU YD	22.20	1,110.00	60.00	1,332.00	60.00	1,332.00	120%
97	FERTILIZER TYPE 3	50.00	POUND	1.00	50.00	-	-	57.00	57.00	114%
98	ROLLED EROSION PREVENTION CATEGORY 20	740.00	SQ YD	1.70	1,258.00	-	-	904.00	1,536.80	122%
99	SEEDING	0.20	ACRE	2,250.00	450.00	-	-	0.19	427.50	95%
100	SEED MIXTURE 25-141	15.00	POUND	4.00	60.00	-	-	63.00	252.00	420%
101	RAPID STABILIZATION METHOD 3	1.00	MGAL	475.00	475.00	-	-	-	-	-
102	6" SOLID LINE PAINT	326.00	LIN FT	1.20	391.20	-	-	319.00	382.80	98%
103	PAVEMENT MESSAGE PAINT	15.45	SQ FT	6.00	92.70	-	-	15.45	92.70	100%
Original Contract Totals					\$ 534,200.15		\$ 365,543.18		\$ 387,225.93	72%

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Courtland	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	OM1.132644
Contractor:	W.W. Blacktopping, Inc.	Contractor's Project No.:	
Project:	2024 Street & Storm Sewer Improvements	Agency's Project No.:	
Contract:			

Application No.: 3 **Application Period:** From 09/21/24 to 10/25/24 **Application Date:** 10/28/24

A	B	C	D	E	F	G	H	I	J	K
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		% of Value of Item (J / F) (%)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	
Change Orders										
CHANGE ORDER NO. 1 (NO CHANGES)										
CHANGE ORDER NO. 2										
CO-2.1	8"X4" SADDLE	(8.00)	EACH	2,810.00	(22,480.00)	-	-	-	-	
CO-2.2	4" SANITARY SEWER SERVICE (TRENCHLESS)	(580.00)	LIN FT	43.00	(24,940.00)	-	-	-	-	
CO-2.3	1" CORPORATION STOP	(9.00)	EACH	1,250.00	(11,250.00)	-	-	-	-	
CO-2.4	1" CURB STOP & BOX	(9.00)	EACH	440.00	(3,960.00)	-	-	-	-	
CO-2.5	1" WATER SERVICE (TRENCHLESS)	(565.00)	LIN FT	23.00	(12,995.00)	-	-	-	-	
CHANGE ORDER NO. 3										
CO-3.1	EXCAVATION - SUBGRADE	(334.00)	CU YD	8.85	(2,955.90)	-	-	-	-	
CO-3.2	STABILIZING AGGREGATE (CV)	(334.00)	CU YD	25.00	(8,350.00)	-	-	-	-	
CO-3.3	AGGREGATE BASE (CV) CLASS 5	604.00	CU YD	30.70	18,542.80	604.00	18,542.80	604.00	18,542.80	100%
CO-3.4	INSTALL AGGREGATE BASE (CV) CLASS 5	(604.00)	CU YD	9.60	(5,798.40)	-	-	-	-	
CHANGE ORDER NO. 4										
CO-4.1	REMOVE CURB AND GUTTER	168.00	EACH	4.00	672.00	168.00	672.00	168.00	672.00	100%
CO-4.2	CONCRETE CURB & GUTTER DESIGN B618	(30.00)	LIN FT	36.50	(1,095.00)	-	-	-	-	
CO-4.3	CONCRETE CURB & GUTTER DESIGN B618	198.00	LIN FT	20.20	3,999.60	212.00	4,282.40	212.00	4,282.40	107%
CO-4.4	CONCRETE SILL	152.00	LIN FT	6.00	912.00	152.00	912.00	152.00	912.00	100%
CO-4.5	O'MALLEY MOBILIZATION	1.00	LS	3,000.00	3,000.00	1.00	3,000.00	1.00	3,000.00	100%
CO-4.6	BITUMINOUS PATCHING	1.00	LS	1,350.00	1,350.00	1.00	1,350.00	1.00	1,350.00	100%
Change Order Totals					\$ (65,347.90)		\$ 28,759.20		\$ 28,759.20	
Original Contract and Change Orders										
Project Totals					\$ 468,852.25		\$ 394,302.38		\$ 415,985.13	89%

RESOLUTION 24-120
RESOLUTION FOR RAFFLE FOR FISH FRY

The City of Courtland on the seventh day of November, 2024 approves the request from the Courtland Recreation Association to allow a drawing for a raffle held on March 9, 2025 following the annual Fish Fry on March 8, 2025 to be held in the Courtland Community Center.

Adopted by the City Council for the City of Courtland unanimously on the 7th day of November 2025.

Signed: _____
Al Poehler, Mayor

Attest: _____
Julie Holm, City Clerk

RESOLUTION 24-121
CITY OF COURTLAND
COUNTY OF NICOLLET
STATE OF MINNESOTA

Resolution Adopting Assessment

Councilmember _____ offered the following resolution and moved its adoption:

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has held a Public Hearing upon proposed assessments as part of which the City Council has heard and passed upon all objections to the proposed assessment for the 2024 Collin Drive Improvement Project;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COURTLAND, MINNESOTA:

1. Such proposed assessment roll, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the amount to be specially assessment against the lands named therein, and each tract of land therein included is hereby found to be benefitted by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of ten years, the first of the installments to be payable on or before the first Monday in January 2025, and shall bear interest at the rate of eight (8.0%) percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2035
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 of interest will be charged through December 31 of the next succeeding year.
4. The clerk shall forthwith transmit a certified duplicate of this Resolution Adopting Assessment to the County Auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Whereupon the foregoing resolution was duly seconded by Councilmember _____, and the roll having been called the following vote was recorded:

Voting Yes:

Voting No:

Not Voting:

Whereupon the foregoing resolution was declared to have been adopted by the City Council this 7th day of November 2024.

Signed:

Al Poehler, Mayor

ATTEST:

Julie Holm, City Clerk

**BOLTON & MENK**

Real People. Real Solutions.

**ASSESSMENT ROLL
2024 COLLIN DRIVE IMPROVEMENT PROJECT**CITY OF COURTLAND, MINNESOTA
BMI PROJECT NO.: 0M1.132644
DATE: 11/7/2024

PROPERTY OWNER	PARCEL I.D.	ADDRESS	STREET/STORM ASSESSMENT	WATER SERVICE INSTALLED	WATER SERVICE ASSESSMENT	TOTAL ASSESSMENT
PORTNER DARIN	14.552.0010	351 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
CLANCY BRYAN & DEBRA PIERSON	14.552.0020	341 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
GRIEBEL JEFFERY & STACEY WITTY & BRIAN GRIEBEL	14.552.0030	331 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
POEHLER ALLAN	14.552.0040	321 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
WOLKOW MIKE	14.552.0050	311 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
BODE PAUL L & DIANE L BODE	14.552.0060	301 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.591.0040	398 COLLIN DR	\$18,178.53		\$0.00	\$18,178.53
CARR'S TREE SERVICE INC	14.591.0050	360 ASHLYNN CT	\$6,000.00		\$0.00	\$6,000.00
KROHN RICHARD N	14.591.0060	240 ASHLYNN CT	\$9,089.27		\$0.00	\$9,089.27
PORTNER TIMOTHY J & JESSE L PORTNER	14.591.0080	296 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0010	340 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0020	334 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0030	328 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0040	322 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0050	316 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0060	310 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0070	304 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
REICHEL INVESTMENTS LLC	14.592.0080	307 STONE RD	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0090	313 STONE RD	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0100	319 STONE RD	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0110	325 STONE RD	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0120	331 STONE RD	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0130	337 STONE RD	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0140	343 TUMBLER ST	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0150	347 TUMBLER ST	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0160	351 TUMBLER ST	\$3,000.00		\$0.00	\$3,000.00
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0170	355 TUMBLER ST	\$3,000.00		\$0.00	\$3,000.00
BRADLEY JONES	14.592.0180	359 TUMBLER ST	\$3,000.00		\$0.00	\$3,000.00
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0190	363 TUMBLER ST	\$3,000.00		\$0.00	\$3,000.00
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0200	367 TUMBLER ST	\$3,000.00		\$0.00	\$3,000.00
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0210	371 TUMBLER ST	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0220	326 STONE RD	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0230	320 STONE RD	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0240	314 STONE RD	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0250	311 ASHLYNN CT	\$3,000.00		\$0.00	\$3,000.00
PETERSON BRYAN	14.592.0260	313 ASHLYNN CT	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0270	315 ASHLYNN CT	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0280	315 BOULDER RD	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0290	319 BOULDER RD	\$3,000.00		\$0.00	\$3,000.00
REICHEL INVESTMENTS LLC	14.592.0300	323 BOULDER RD	\$3,000.00		\$0.00	\$3,000.00
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0310	326 BOULDER RD	\$3,000.00		\$0.00	\$3,000.00
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0320	320 BOULDER RD	\$3,000.00		\$0.00	\$3,000.00
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0330	314 BOULDER RD	\$3,000.00		\$0.00	\$3,000.00
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0340	317 ASHLYNN CT	\$3,000.00		\$0.00	\$3,000.00
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0350	319 ASHLYNN CT	\$3,000.00		\$0.00	\$3,000.00
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0360	321 ASHLYNN CT	\$3,000.00		\$0.00	\$3,000.00
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0370	325 ASHLYNN CT	\$3,000.00		\$0.00	\$3,000.00
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0380	327 ASHLYNN CT	\$3,000.00		\$0.00	\$3,000.00
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0390	329 ASHLYNN CT	\$3,000.00		\$0.00	\$3,000.00
KUESTER JASON JOHN & JENNIFER LYNN KUESTER	14.592.0400	326 ASHLYNN CT	\$3,000.00		\$0.00	\$3,000.00
HAUGE MATTHEW T & ANDREA D HAUGE	14.682.0020	280 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
WEBER RAYMOND & SARAH WEBER	14.682.0030	270 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
SCS PROPERTIES LLC	14.682.0040	260 COLLIN DR	\$9,089.27		\$0.00	\$9,089.27
EDVANTAGE HOME LLC	14.682.0050	250 COLLIN DR	\$9,089.27	YES	\$3,352.80	\$12,442.07
MINNESOTA HARDWOODS LLC	14.892.0080	401 4TH ST	\$27,267.80		\$0.00	\$27,267.80
HANCOCK CONCRETE PRODUCTS LLC	14.892.0089	110 COLLIN DR	\$27,267.80		\$0.00	\$27,267.80
SCHMID MARK A & JANE E SCHMID	14.892.0150	285 COLLIN DR	\$18,178.53		\$0.00	\$18,178.53
			\$368,588.73		\$3,352.80	\$371,941.53

RESOLUTION NO. 24-122

**CITY OF COURTLAND
COUNTY OF NICOLLET
STATE OF MINNESOTA**

RESOLUTION RELATING TO FINANCING OF CERTAIN PROPOSED
PROJECTS TO BE UNDERTAKEN BY THE CITY; ESTABLISHING
COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER
THE INTERNAL REVENUE CODE

BE IT RESOLVED by the City Council of the City of Courtland,,
Minnesota (the “City”), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Section 1.150-2 of the
Income Tax Regulations (the “Regulations”) dealing with the issuance of bonds,
all or a portion of the proceeds of which are to be used to reimburse the City for
project expenditures made by the City prior to the date of issuance.

(b) The Regulations generally require that the City make a declaration
of its official intent to reimburse itself for such prior expenditures out of the
proceeds of a subsequently issued series of bonds within 60 days after payment of
the expenditures, that the bonds be issued and the reimbursement allocation be
made from the proceeds of such bonds within the reimbursement period (as
defined in the Regulations), and that the expenditures reimbursed be capital
expenditures or costs of issuance of the bonds.

(c) The City desires to comply with requirements of the Regulations
with respect to certain projects hereinafter identified.

2. Official Intent Declaration.

(a) The City proposes to undertake the following project or projects and
to make original expenditures with respect thereto prior to the issuance of reimbursement
bonds, and reasonably expects to issue reimbursement bonds for such project or projects
in the maximum principal amounts shown below:

<u>Project</u>	<u>Maximum Amount of Bonds Expected to be Issued for Project</u>
2024 Collin Dr. Street and Storm Sewer Improvements	\$400,000

(b) Other than (i) de minimis amounts permitted to be reimbursed
pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting

preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the City will not seek reimbursement for any original expenditures with respect to the foregoing projects paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the reimbursement bonds.

3. Budgetary Matters. As of the date hereof, there are no City funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the projects, other than pursuant to the issuance of the reimbursement bonds. Consequently, it is not expected that the issuance of the reimbursement bonds will result in the creation of any replacement proceeds.

4. Reimbursement Allocations. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the reimbursement bonds to reimburse the source of temporary financing used by the City to make payment of the original expenditures relating to the projects. Each reimbursement allocation shall be made within 30 days of the date of issuance of the reimbursement bonds, shall be evidenced by an entry on the official books and records of the City maintained for the reimbursement bonds and shall specifically identify the original expenditures being reimbursed.

Adopted this 7th day of November, 2024.

Signed:

Al Poehler, Mayor

ATTEST:

Julie Holm, City Clerk

RESOLUTION 24-123

Canvassing of Election Results

WHEREAS the Regular City Election was held at the General Election on Tuesday, November 5, 2024, to vote on officers for one 2-year Mayor term and two 4 -year City Council at large positions, the official returns of the judges of election were presented:

WHEREAS said returns were duly examined, approved and placed on file in the Office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Courtland that it is hereby found, determined and declared that the General City Election held in and for the City of Courtland, on Tuesday, November 5, 2024 was in all respects duly held and the returns thereof have been duly canvassed, the votes cast at said election were:

MAYOR

Al Poehler	387
Write-In	35

COUNCIL Member at Large

Justin Kraus	319
Greg Juberien	156
Nathan Marti	247
Write-In	15

IT IS HEREBY FOUND AND DECLARED that the following candidates for office of Mayor and Council elected at the November 5, 2024 Regular City Election for the respective terms are as follows:

Mayor	2 year term	Al Poehler
Council	4 year term	Justin Kraus
Council	4 year term	Nathan Marti

Passed and adopted by the City Council of the City of Courtland, Nicollet County, State of Minnesota this 14th day of November, 2024.

Al Poehler, Mayor

Julie Holm, City Clerk/Treasurer