



CITY OF COURTLAND

Instructions

Please return the completed information to the Courtland City Hall, 329 Main Street, Courtland, MN 56021.
Phone: (507)-354-7055 Fax: (507)-354-8156.

Include the following documentation:

- ✓ Completed Mobile Food/Non Alcoholic Beverage Unit/Vendor License Application
- ✓ Licensing Fee-\$25.00 per year
- ✓ Proof of Worker's compensation insurance MSS 176.182.
- ✓ Copy of current MN Department of Health, MN Department of Agriculture Mobile Food Unit or Brown/Nicollet County Environmental Health Department License.

Mobile Food/Non Alcoholic Beverage Unit/Vendor License Application

LICENSEE INFORMATION

Name of Individual Completing Application _____

Telephone Number _____

Home Address _____

Date of Birth _____

E-mail Address _____

BUSINESS INFORMATION

Permit Application Date _____

Legal Name of Licensee (LLC, Inc., Etc) _____

Trade Name (DBA) _____

Business Telephone Number _____

Business Address/Location _____

City _____ State _____ Zip Code _____

Mailing Address (if Different than Business Address) _____

City _____ State _____ Zip Code _____

*Minnesota State Tax ID Number: _____

This information may be used to deny the issuance or renewal of your license if you owe the Minnesota Department of Revenue delinquent taxes, penalties, or interest.

*Federal Tax ID Number _____

*Social Security Number _____
(only if applying for license as an individual owner)

*MN 270C.72 requires the licensing authority to, upon request, provide to the Minnesota Commissioner of Revenue the business identification number or social security number of each license applicant.

Type of Ownership: Corporation LLC Sole Proprietor Partnership
 Non-Profit

Date of Incorporation _____ State of Incorporation _____

VEHICLE INFORMATION

Vehicle License Plate # _____

Vehicle VIN # _____

Physical Description of Vehicle _____

RIGHTS OF SUBJECTS OF GOVERNMENT DATA, LICENSE AND PERMIT DATA "TENNESSEN WARNING.

In accordance with the Minnesota Government Data Practices Act, the City of Courtland is required to inform you of your rights as they pertain to the information collected about you. Public information is that information which is available to the general public; private information is that information which is available to you, not to the public; and confidential information is that information which is not available to you or the public. The information we collect from you is either public or private. The separation of that information is as follows:
PUBLIC – NAME AND ADDRESS OF APPLICANTS(S) AT THE TIME OF APPLICATION
PRIVATE – SOCIAL SECURITY INFORMATION, TAX ID NUMBERS (MS 13.355 & 13.37(a))
The information collected and required from you is to determine your eligibility for a City of Courtland license or permit. If you do not supply the required information, the City of Courtland will not be able to determine your eligibility. The dissemination and use of the private data we collect is limited to that necessary for the administration and management of the licensing program. Persons or agencies with whom this information may be shared include: CITY, COUNTY, AND STATE PERSONNEL INVOLVED IN DETERMINING YOUR ELIGIBILITY, CONTRACTED PUBLIC AUDITORS, AND THOSE INDIVIDUALS TO WHOM YOU GIVE YOUR EXPRESS WRITTEN PERMISSION.

Unless otherwise authorized by state statute or federal law, other government agencies utilizing the report private data must also treat the information private. You may wish to exercise your rights as contained in the Minnesota Government Data Practices Act. These rights include: the right to see and obtain copies of the data maintained on you, the right to be

told the contents and meaning of the data, and/or the right to contest the accuracy of completeness of the data. By signing the above application, I certify that I have read and understand the above information regarding my rights as a subject of government data.

Licensee Name

Signature

Date